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Douglas Soil and Water Conservation District  
Board of Directors Meeting  
Wednesday, June 17th 2026

***Attendees***

**Directors:** John Estill, Diana Woodward, David Briggs | **Employees:** Maggie Begoun, Cindy Bright | **Partners:** Bryan Nelson (LRT, DCWAB, PUR)

***Call to Order***

The meeting was called to order by Board Chair, David Briggs at 5:00pm.

***Agency Report:***

Bryan Nelson introduces himself as an employee at Lone Rock Timber and the Board Chair of both the Douglas County Weeds Advisory Board and Partnership for Umpqua Rivers Watershed Council. Question: Is there a commission on the PUR board? Yes, Tom Kress is a member at-large representing the Natural Resources caucus. There are multiple caucuses that represent different interests on the board including: agriculture/livestock, timber/mining, education/special districts, conservation/natural resources, etc. All board members are appointed and go through a process outlined in the PUR bylaws.

Dir. Estill notes that Elk Creek Watershed Coalition is trying to re-establish themselves as a watershed council but was denied by the county commissioners due to the belief that the board wasn't represented by a diversity of interests like PURs board is. The coalition is trying to model their board diversity like PURs and hopes to get the commissioners to approve them as a watershed council.

Nelson mentions that PUR has had some requests to do work around the Elk Creek watershed lately and would like to speak with the Coalition about their capacity to take on that work. Nelsons notes that PUR has enough work in the middle to southern part of the county and does not want to be the overarching organization for all these projects.

Nelson reports that he was out today with the LRT weeds crew contributing their match for the Class A Weeds project spraying distaff thistle around their operation. This match allows for expedient treatment of the populations there and allows the contract crew to spend more time surveying surrounding areas for additional populations.



### ***Approval of Minutes***

**Motion:** Dir. Woodward motions to approve the minutes of the May Board Meeting & Workshop.

**Discussion:** N/A

**For:** Woodward, Briggs, Estill | **Against:** N/A. | **Absent:** Hendy, Epp | **Abstain:** N/A.

**The motion passed.**

### ***Financial & Admin Report – Please see attached reports.***

Documents presented to the board:

May Expense Report, May QuickBooks Reports, 26-27 Budget, FY26-27 AWP

### ***Annual Work Plan:***

**Motion:** Dir. Woodward motions to approve the FY26-27 Annual Work Plan.

**Discussion:** Most of the updates were adding new partners that we have been focusing our efforts with and hope to continue to support: SURCAT, MURCAT, DCLA, UOP, DSWA, etc.

Question - How were the focus areas chosen? The watersheds outlined in the focus area sections are those that were chosen for our first SIA on the S. Umpqua. Those were chosen with the help of ODA and other partners by analyzing water quality, amount of agricultural landowners present, and where/how much of other organizational resources have been focused there. By next year, the second SIA watersheds will be added to that list as well.

**For:** Woodward, Briggs, Estill | **Against:** N/A. | **Absent:** Hendy, Epp | **Abstain:** N/A.

**The motion passed.**

### ***Budget:***

**Motion:** Dir. Woodward motions to approve the FY26-27 Budget.

**Discussion:** Question (Employee Salary) - Does this budget take the employees moving back to full time into account? Yes. This budget accounts for both employees being at 40 hours/week for the duration of the year.



Scope of Work vs. District Operations both fall under the district's Capacity Grant from ODA. About  $\frac{2}{3}$  of it is for work on agricultural water quality in the county and the rest is for regular district functions such as audits, legal fees, admin work, etc. OWEB is currently working on changing the rules for this grant for SWCDs and Watershed Councils to make them more compliant with new state rules. What this may end up looking like is one large Agricultural Water Quality grant with a percentage of in-direct to replace the "district operations." This may not be good for us if the percentage of in-direct becomes significantly lower than what we're used to like 15% rather than the ~33% we see now. This would not go into effect until 2029.

Question - (Indirect) Can the district receive any more in-direct on these grants to help with the rise in audit costs? Yes and no. The state and federal in-direct rate did go up from 10% to 15% this past year. There is a long process where the district can apply for a NICRA and involves us spending a lot of time reasoning out why we need our own federally recognized percentage of in-direct and it may not be approved. For example, the tribe has their own NICRA that is higher than 15% that grantors recognize and honor. Audits have gone from \$10k to now averaging around \$30k.

Question - (Contracted Services & Materials) Are these numbers taking into account contractor rates increasing and looking at what materials should cost rather than what the contractor quotes them as? Yes, there is some buffer on these numbers and they coincide directly with the quotes that were input with the grant application budgets. Contractors are not bidding on the materials either, but the process of getting multiple bids and researching costs helps ensure we're not overpaying.

**For:** Woodward, Briggs, Estill | **Against:** N/A. | **Absent:** Hendy, Epp | **Abstain:** N/A.

**The motion passed.**

### ***Employee Salary:***

**Motion:** Dir. Briggs motions for both employees to return to 40 hours/week beginning July 1st 2026.

**Discussion:** N/A

**For:** Woodward, Briggs, Estill | **Against:** N/A. | **Absent:** Hendy, Epp | **Abstain:** N/A.

**The motion passed.**

### ***Audit/Bookkeeping:***

Bookkeeper recently had to go back to FY23-24 and go through a bunch of misplaced items from our previous bookkeeper to get it lined up with the beginning of FY24-25. She's now making sure FY24-25 still lines up (now that FY23-24 edits are made) and once that's



complete, the auditor can continue his work. When the auditor completes the audit, we will know what the books need to look like going forward, especially with how the deferred revenue needs to be recorded on an accrual basis. We have been working this whole time to get QuickBooks to a place where the admin doesn't need to do expense reports, but the auditor may suggest that the admin continue to do it just to have more checks and balances in our finances.

***Pumpchance:*** Will Begoun need a work truck for the pumpchance work? Does the BLM have one to use? No, Begoun plans on using her Subaru and getting some SWCD magnets for it. Begoun has a lot of funds in the mileage portion of the budget to cover that use. Additionally, there is a budget for safety equipment such as a GPS locator, CB radio, and fire prevention items.

***NBHMA Rx Burn:*** Went super well. Begoun did note that it didn't seem to have much effect on the milkthistle, so there may be some clearing work that goes into that so it doesn't spread right into the burn. The main reason for the burn was to attack the medusa-head grass, this time of year the seeds are still in a developmental stage that a fire can destroy. There will probably be a follow-up in the fall with a pre-emergent herbicide to stop the medushead from germinating as well.

### ***Conservation Technician Report – Please see attached report.***

***Agronomy Training*** - Bright and other NRCS staff got booted from the soil surveys training this summer, so that path of funds/work is delayed. Bright is on the waitlist for fall trainings.

***Virtual Fence Project-*** Bright is working with the Campbells that lease their cattle out at Mildred Kanipe park. She is helping look into the feasibility of radio collars and electric fencing. Bright is working with Sustainable NorthWest and the Wild Salmon Center primarily to figure out the logistics.

***Buckhorn Cultural Survey*** - Bright requests the board take a look at the survey as it's super interesting and in depth. Begoun will have it available in the Google Drive.

### ***Conclusion of Meeting***

The meeting was adjourned at 5:55pm.

The board will be meeting at **4:00pm** for the **TBD Audit Discussion Meeting** which will be followed by the **regularly scheduled board meeting** on **Wednesday, July 15th @ NRCS.**

Submitted by Maggie Begoun for Diana Woodward, District Secretary/Treasurer.

| Douglas Soil And Water Conservation District<br>May-26 |               |               |               |               |               |                |                |                       |              |
|--------------------------------------------------------|---------------|---------------|---------------|---------------|---------------|----------------|----------------|-----------------------|--------------|
| Statement Summary                                      |               |               |               |               |               |                |                |                       |              |
|                                                        |               | Unrestricted  | Restricted    | DO<br>(25-27) |               | SOW<br>(25-27) | SIA<br>(23-25) | ODA Weeds<br>"A" 2026 | Weaver<br>SG |
| LGIP Account May 1st                                   | \$ 161,072.39 |               |               |               |               |                |                |                       |              |
| Checking Account May 1st                               | \$ 26,435.84  | \$ 48,275.72  | \$ 139,232.51 | \$ 55.24      | \$ 363.85     | \$ 11,770.26   | \$ 10,000.00   | \$ 311.54             |              |
| May Deposits:                                          |               |               |               |               |               |                |                |                       |              |
| SIA                                                    | \$ -          |               |               |               |               |                |                |                       |              |
| 319 Grant (DEQ)                                        | \$ -          |               |               |               |               |                |                |                       |              |
| ODA Capacity Grant                                     | \$ -          |               |               |               |               |                |                |                       |              |
| ODA State Weed Board                                   | \$ 39,943.00  |               |               |               |               |                |                | \$ 39,943.00          |              |
| BLM                                                    | \$ 20,231.84  |               |               |               |               |                |                |                       |              |
| OWEB                                                   | \$ 1,367.00   | \$ 297.33     |               |               |               |                |                |                       |              |
| DCWAB                                                  | \$ -          |               |               |               |               |                |                |                       |              |
| Interest                                               | \$ 644.52     | \$ 2.54       | \$ 641.98     |               |               |                |                |                       |              |
| Refund                                                 | \$ -          |               |               |               |               |                |                |                       |              |
| Transfer                                               | \$ 14,473.00  |               |               |               |               |                |                |                       |              |
| Total Checking Deposits                                | \$ 76,659.36  |               |               |               |               |                |                |                       |              |
| May Debits:                                            |               |               |               |               |               |                |                |                       |              |
| Transfers                                              | \$ 39,943.00  |               |               |               |               |                |                |                       |              |
| Personnel Services                                     |               |               |               |               |               |                |                |                       |              |
| Wages                                                  | \$ 9,419.71   | \$ (642.25)   |               | \$ (1,865.59) | \$ (3,241.85) | \$ (1,620.92)  |                |                       |              |
| PERS Retirement                                        | \$ 2,071.36   | \$ (141.23)   |               | \$ (410.24)   | \$ (712.87)   | \$ (356.44)    |                |                       |              |
| Payroll Taxes                                          | \$ 3,896.03   | \$ (265.64)   |               | \$ (771.62)   | \$ (1,340.84) | \$ (670.42)    |                |                       |              |
| Worker's Compensation Ins.                             | \$ -          |               |               |               |               |                |                |                       |              |
| Total Personal Services                                | \$ 15,387.10  |               |               |               |               |                |                |                       |              |
| Materials & Services                                   |               |               |               |               |               |                |                |                       |              |
| Bank Fees                                              | \$ 21.06      | \$ (21.06)    |               |               |               |                |                |                       |              |
| Accounting & Legal                                     | \$ 165.87     |               |               | \$ (165.87)   |               |                |                |                       |              |
| Advertising                                            | \$ -          |               |               |               |               |                |                |                       |              |
| Contracted Services                                    | \$ 20,121.00  |               |               |               |               | \$ (525.00)    | \$ (1,984.00)  |                       |              |
| Dues & Membership                                      | \$ -          |               |               |               |               |                |                |                       |              |
| Insurance                                              | \$ -          |               |               |               |               |                |                |                       |              |
| Materials                                              | \$ 3,325.87   |               |               | \$ (189.79)   |               | \$ (258.12)    |                |                       |              |
| Monitoring                                             | \$ -          |               |               |               |               |                |                |                       |              |
| Office Supplies                                        | \$ -          |               |               |               |               |                |                |                       |              |
| Office Rent                                            | \$ 95.00      |               |               | \$ (95.00)    |               |                |                |                       |              |
| Staff Travel & Training                                | \$ 451.51     |               |               |               | \$ (287.66)   |                |                |                       |              |
| Telephone                                              | \$ 103.24     |               |               | \$ (103.24)   |               |                |                |                       |              |
| Utilities                                              | \$ 21.98      |               |               | \$ (21.98)    |               |                |                |                       |              |
| Total Materials & Services                             | \$ 24,305.53  |               |               |               |               |                |                |                       |              |
| Total Checking Charges                                 | \$ 79,635.63  | \$ (1,070.18) |               | \$ (3,213.32) | \$ (5,705.57) | \$ (3,460.44)  | \$ (2,242.12)  | \$ -                  |              |
| Grant Balances                                         |               |               |               | \$ (3,158.08) | \$ (5,341.72) | \$ 8,309.82    | \$ 47,700.88   | \$ 311.54             |              |
| Checking Account May 31st                              | \$ 23,459.57  |               |               |               |               |                |                |                       |              |
| LGIP Account May 31st                                  | \$ 187,184.37 |               |               |               |               |                |                |                       |              |
|                                                        |               | Unrestricted  | Restricted    |               |               |                |                |                       |              |
|                                                        |               | \$ 35,700.68  | \$ 174,943.26 |               |               |                |                |                       |              |

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# May 2026 Balance Sheet

As of May 31, 2026

|                                        | Total               |
|----------------------------------------|---------------------|
| <b>ASSETS</b>                          |                     |
| <b>Current Assets</b>                  |                     |
| <b>Bank Accounts</b>                   |                     |
| LGIP-Operating Reserve                 | 187,184.37          |
| US Bank Checking                       | 68,695.59           |
| <b>Total Bank Accounts</b>             | <b>255,879.96</b>   |
| <b>Accounts Receivable</b>             |                     |
| Accounts Receivable                    | 11,367.33           |
| <b>Total Accounts Receivable</b>       | <b>11,367.33</b>    |
| <b>Other Current Assets</b>            |                     |
| Deposited Funds                        | -11,665.00          |
| Inventory Asset                        | 1,939.01            |
| Payroll Corrections                    | -12.66              |
| QuickBooks Tax Holding Account         | 408.72              |
| <b>Total Other Current Assets</b>      | <b>-9,329.93</b>    |
| <b>Total Current Assets</b>            | <b>257,917.36</b>   |
| <b>TOTAL ASSETS</b>                    | <b>\$257,917.36</b> |
| <b>LIABILITIES AND EQUITY</b>          |                     |
| <b>Liabilities</b>                     |                     |
| <b>Current Liabilities</b>             |                     |
| <b>Accounts Payable</b>                |                     |
| Accounts Payable                       | 778.96              |
| <b>Total Accounts Payable</b>          | <b>778.96</b>       |
| <b>Other Current Liabilities</b>       |                     |
| DCWAB Fiscal Sponsor Funds             | 2,226.01            |
| Deferred Revenue-ODA SIA               | 33,910.26           |
| Deferred Revenue-ODA Weeds             | 44,963.06           |
| Deferred Revenue-OWEB Doemer           | 8,685.60            |
| Grant Income                           | 34,213.00           |
| IRS Payable                            | 117,600.00          |
| Payroll Liabilities                    | 0.00                |
| OR Employment Taxes                    | 489.20              |
| OR Income Tax                          | -874.36             |
| OR Paid Family and Medical Leave       | 76.93               |
| OR Statewide Transit Taxes             | 12.20               |
| <b>Total Payroll Liabilities</b>       | <b>-296.03</b>      |
| <b>Total Other Current Liabilities</b> | <b>241,301.90</b>   |
| <b>Total Current Liabilities</b>       | <b>242,080.86</b>   |
| <b>Total Liabilities</b>               | <b>242,080.86</b>   |
| <b>Equity</b>                          |                     |
| Net Assets                             | 24,037.64           |

|                                     | Total               |
|-------------------------------------|---------------------|
| Net Revenue                         | -8,201.14           |
| Total Equity                        | 15,836.50           |
| <b>TOTAL LIABILITIES AND EQUITY</b> | <b>\$257,917.36</b> |

# May Profit & Loss

May 2026

|                               | Total                |
|-------------------------------|----------------------|
| <b>REVENUE</b>                |                      |
| Grants                        | 21,598.84            |
| <b>Total Revenue</b>          | <b>21,598.84</b>     |
| <b>GROSS PROFIT</b>           | <b>21,598.84</b>     |
| <b>EXPENDITURES</b>           |                      |
| Advertising                   | 0.00                 |
| Legal Notices                 | 165.87               |
| <b>Total Advertising</b>      | <b>165.87</b>        |
| Bank Charges                  | 21.06                |
| Bookkeeping                   | 525.00               |
| Contracted Services           | 19,596.00            |
| Materials                     | 2,691.75             |
| Office                        | 0.00                 |
| Rent                          | 95.00                |
| Subscriptions                 | 21.98                |
| Telephone                     | 103.24               |
| <b>Total Office</b>           | <b>220.22</b>        |
| Payroll Expenses              | 0.00                 |
| Taxes                         | 1,123.75             |
| Wages                         | 12,191.99            |
| <b>Total Payroll Expenses</b> | <b>13,315.74</b>     |
| Payroll Taxes                 | 0.00                 |
| Payroll-PERS                  | 2,071.36             |
| <b>Total Payroll Taxes</b>    | <b>2,071.36</b>      |
| Permits                       | 516.24               |
| Reimbursements                | 281.73               |
| Vehicle Expense               | 0.00                 |
| Fuel                          | 287.66               |
| <b>Total Vehicle Expense</b>  | <b>287.66</b>        |
| <b>Total Expenditures</b>     | <b>39,692.63</b>     |
| <b>NET OPERATING REVENUE</b>  | <b>-18,093.79</b>    |
| <b>OTHER REVENUE</b>          |                      |
| Interest Income               | 644.52               |
| <b>Total Other Revenue</b>    | <b>644.52</b>        |
| <b>NET OTHER REVENUE</b>      | <b>644.52</b>        |
| <b>NET REVENUE</b>            | <b>\$ -17,449.27</b> |

# July 25 - May26 - Profit & Loss

July 2025 - May 2026

|                                     | Total             |
|-------------------------------------|-------------------|
| <b>REVENUE</b>                      |                   |
| Grants                              | 428,432.63        |
| <b>Total Revenue</b>                | <b>428,432.63</b> |
| <b>GROSS PROFIT</b>                 | <b>428,432.63</b> |
| <b>EXPENDITURES</b>                 |                   |
| Advertising                         | 0.00              |
| Legal Notices                       | 165.87            |
| <b>Total Advertising</b>            | <b>165.87</b>     |
| Bank Charges                        | 192.43            |
| Bookkeeping                         | 6,950.75          |
| Contracted Services                 | 226,487.08        |
| Education & Training                | 250.00            |
| Insurance                           | 0.00              |
| Liability/Building/Auto             | 3,570.00          |
| Workers Comp Ins.                   | 869.30            |
| <b>Total Insurance</b>              | <b>4,439.30</b>   |
| Legal & Accounting                  | 0.00              |
| Accounting/Bookkeeping              | 205.00            |
| <b>Total Legal &amp; Accounting</b> | <b>205.00</b>     |
| Materials                           | 38,279.16         |
| Office                              | 0.00              |
| Dues & Memberships                  | 561.00            |
| Rent                                | 1,045.00          |
| Subscriptions                       | 3,027.73          |
| Supplies                            | 761.29            |
| Telephone                           | 1,135.98          |
| <b>Total Office</b>                 | <b>6,531.00</b>   |
| Payroll Expenses                    | 0.00              |
| Taxes                               | 11,694.93         |
| Wages                               | 123,358.53        |
| <b>Total Payroll Expenses</b>       | <b>135,053.46</b> |
| Payroll Taxes                       | 0.00              |
| Payroll-PERS                        | 20,529.67         |
| <b>Total Payroll Taxes</b>          | <b>20,529.67</b>  |
| Permits                             | 1,032.48          |
| Reimbursements                      | 1,414.89          |
| Travel                              | 369.60            |
| Vehicle Expense                     | 0.00              |
| Fuel                                | 962.34            |
| Maintenance                         | 1,904.82          |
| <b>Total Vehicle Expense</b>        | <b>2,867.16</b>   |

|                            | Total             |
|----------------------------|-------------------|
| <b>Total Expenditures</b>  | <b>444,767.85</b> |
| NET OPERATING REVENUE      | -16,335.22        |
| OTHER REVENUE              |                   |
| Interest Income            | 8,134.08          |
| <b>Total Other Revenue</b> | <b>8,134.08</b>   |
| NET OTHER REVENUE          | 8,134.08          |
| NET REVENUE                | \$ -8,201.14      |

# Statement of Financial Position July 2025 - May 2026

July, 2025-May, 2026

|                                       | Total               |
|---------------------------------------|---------------------|
| <b>Assets</b>                         |                     |
| Current Assets                        |                     |
| Bank Accounts                         |                     |
| LGIP-Operating Reserve                | 187,184.37          |
| US Bank Checking                      | 68,695.59           |
| <b>Total for Bank Accounts</b>        | <b>\$255,879.96</b> |
| Accounts Receivable                   |                     |
| Accounts Receivable                   | 19,341.08           |
| <b>Total for Accounts Receivable</b>  | <b>\$19,341.08</b>  |
| Other Current Assets                  |                     |
| Deposited Funds                       | -11,665.00          |
| Inventory Asset                       | 0.00                |
| Payroll Corrections                   | -12.66              |
| Petty Cash                            | 0.00                |
| QuickBooks Tax Holding Account        | 408.72              |
| <b>Total for Other Current Assets</b> | <b>-\$11,268.94</b> |
| <b>Total for Current Assets</b>       | <b>\$263,952.10</b> |
| <b>Total for Assets</b>               | <b>\$263,952.10</b> |
| <b>Liabilities and Equity</b>         |                     |
| Liabilities                           |                     |
| Current Liabilities                   |                     |
| Accounts Payable                      |                     |
| Accounts Payable                      | 0.00                |
| <b>Total for Accounts Payable</b>     | <b>\$0.00</b>       |
| Other Current Liabilities             |                     |
| DCWAB Fiscal Sponsor Funds            | 2,226.01            |
| Deferred Revenue-ODA Beals            | 0.00                |
| Deferred Revenue-ODA SIA              | 33,910.26           |
| Deferred Revenue-ODA Weaver           | 0.00                |
| Deferred Revenue-ODA Weeds            | 44,963.06           |
| Deferred Revenue-OWEB Applgate (Elk)  | 0.00                |
| Deferred Revenue-OWEB Doemer          | 8,685.60            |
| Deferred Revenue-OWEB Fall            | 0.00                |
| Direct Deposit Payable                | 0.00                |
| Grant Income                          | 34,213.00           |
| IRS Payable                           | 117,600.00          |
| Payroll Liabilities                   | \$0.00              |
| Direct Deposit Liabilities            | 0.00                |
| Federal Taxes (941/943/944)           | 0.00                |
| OR Employment Taxes                   | 489.20              |

|                                            | Total               |
|--------------------------------------------|---------------------|
| OR Income Tax                              | -874.36             |
| OR Paid Family and Medical Leave           | 76.93               |
| OR Statewide Transit Taxes                 | 12.20               |
| Payroll Tax - FUTA                         | 0.00                |
| Payroll Tax -OR Quarterly                  | 0.00                |
| Payroll Tax - SIT                          | 0.00                |
| PERS-Emp                                   | 0.00                |
| PERS-ER                                    | 0.00                |
| <b>Total for Payroll Liabilities</b>       | <b>-\$296.03</b>    |
| <b>Total for Other Current Liabilities</b> | <b>\$241,301.90</b> |
| <b>Total for Current Liabilities</b>       | <b>\$241,301.90</b> |
| <b>Total for Liabilities</b>               | <b>\$241,301.90</b> |
| Equity                                     |                     |
| Opening Bal Equity                         | 0.00                |
| Net Assets                                 | 44,756.08           |
| Net Revenue                                | -22,105.88          |
| <b>Total for Equity</b>                    | <b>\$22,650.20</b>  |
| <b>Total for Liabilities and Equity</b>    | <b>\$263,952.10</b> |

# Douglas Soil and Water Conservation District

## 2026-2027 Annual Work Plan



**Douglas Soil and Water Conservation District** is a local government of the State of Oregon formed under ORS 568 to 210 ORS 568.890.

**Mission Statement:** To advance the management of land and water by aiding in the conservation and restoration of our natural resources.

We advance our mission by providing technical, financial, and educational resources to local natural resource managers (ranchers, farmers, industrial timber owners, small acreage landowners, rural residents, public land managers) within the district boundaries in Douglas County, OR.

### 26-27 Priority Natural Resource Issues

| Water Quality                                                                                                                     | Water Availability                                                                                                                                            | Wildfire Management                                                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| a. Improve on Bacteria, Sediment, Nutrients, Metals/Toxins based on ODA's Umpqua Basin Agricultural Water Quality Management Plan | a. Create Beaver Dam Analogs<br>b. Improve Spring Developments<br>c. Use of off channel livestock watering facilities                                         | a. Increase Water Availability<br>b. Reduce Fuels<br>c. Encourage Prescribed Burning<br>d. Maintain farm & fire ponds                            |
| Fish Habitat                                                                                                                      | Wildlife Habitat                                                                                                                                              | Soil Conservation                                                                                                                                |
| a. Add in stream structure<br>b. Increase fish access/ Reduce fish barriers<br>c. Increase cold water refugia                     | a. Increase habitat for riparian/beaver/pollinators/migratory birds species<br>b. Use uplands/grass filters<br>c. Increase wetlands / floodplain reconnection | a. Help Streambank Erosion/stabilization<br>b. Improve Upland Stabilization (Livestock Mgt & Forest Mgt)<br>d. Increase invasive weed management |

## 26-27 Priority Community Provisions

|                                                                                                                                                                                                             |                                                                                                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1. Education</b>                                                                                                                                                                                         | <b>2. Technical Assistance for Landowners</b>                                                                                                                                                                                |
| <ul style="list-style-type: none"> <li>a. Direct Technical Assistance to Landowners</li> <li>b. Outreach Booths</li> <li>c. Workshops/Tours</li> <li>d. Educational material</li> <li>e. Website</li> </ul> | <ul style="list-style-type: none"> <li>a. Site Visits/Resource guidance</li> <li>b. Surveying / Monitoring</li> <li>c. Project Development</li> <li>d. Project Management</li> <li>e. Assist with funding sources</li> </ul> |
| <b>3. Partnership</b>                                                                                                                                                                                       | <b>4. Economic Stimulus</b>                                                                                                                                                                                                  |
| <ul style="list-style-type: none"> <li>a. Work with Local, State, &amp; Federal Agencies</li> <li>b. Work with Non-Profit and Volunteer Organizations</li> </ul>                                            | <ul style="list-style-type: none"> <li>a. Project Funding via Grant Writing</li> <li>a. District Employment</li> <li>b. Contracted Work</li> </ul>                                                                           |

## 26-27 District Priority Areas:

### South Umpqua Strategic Implementation Area (SIA #1) & Upcoming, New SIA (#2)

SIA #1: Days Creek, Shively Creek, O'Shea Creek, St. John Creek & SIA #2: TBD

### Agricultural Water Quality Projects (Outside of SIA) in Progress

Other watersheds in Douglas SWCD not meeting the Umpqua Basin Agricultural Water Quality Management Plan

### Cooperative Weeds Management Areas

Class A Noxious Weed Areas, Umpqua Oak Restoration Priority Habitats, and additional areas highlighted by the DC-CWMA Partnership

## 26-27 District Priority Objectives

### **Objective 1. Work to Improve Watershed Health & Agricultural Viability through Technical Assistance.**

*Key Partners: ODA, NRCS, OSU Extension Service, Douglas County, ODFW, USFWS, PUR, ODF, DFPA, DEQ, NOAA, SURCP, Beaver Coalition, Salmon Coalition, and the South Umpqua River Coho Action Team*

- A. Provide direct support to local landowners through voluntary site visits as appropriate and staff able.
  - 1. Provide technical recommendations to improve resource concerns.
  - 2. Provide information that is appropriate for the application.
- B. Support landowner participation in programs (as appropriate for the needs of the landowner and the District)
  - 1. Present funding options to private landowners as needed.
  - 2. When not possible or cost effective to work within a fund, direct landowners toward other program/agency representatives (
- C. Assist with project design, completion and monitoring on private lands that conserve natural resources, improve watershed health, soil conservation, and promote agricultural sustainability.
  - 1. Participate in programs that meet the annual and long-term goals of the district. Focus projects on above listed priorities, particularly in the Strategic Implementation Area (South Umpqua).
  - 2. Provide technical support at an appropriate level to those individuals not interested in receiving grant/program funding.
  - 3. Engage partner agencies on the behalf of a willing landowner to provide further technical assistance (
  - 4. Assist ODA with complaints as appropriate.
  - 5. Write grants that support project implementation.

### **Objective 2. Work with Other Agencies and Organizations to Promote Common Interests**

- A. Work with the Oregon Department of Agriculture on Agricultural Water Quality Programs & Weeds Programs.
  - 1. Whenever appropriate, be present during ODA site visits within the Douglas SWCD.
  - 2. Assist with the Biennial Review of the Umpqua Basin Agriculture Water Quality Area Management Plan.
  - 3. Help with any projects relating to the South Umpqua Strategic Implementation Area.
  - 4. Work with ODA on the SIA monitoring team and monitoring protocols for water quality monitoring.
  - 5. Focus district funds toward landowners in the chosen SIA for improvement of the agricultural water quality there.
  - 6. Work with ODA on Class A Noxious Weeds treatments and other projects resulting from Oregon State Weed Board funding.

**B. Work with Oregon Department of Fish and Wildlife on the fish and wildlife aspects of projects.**

1. Seek input and permits from ODFW staff on projects whenever applicable.
2. Seek funding through ODFW when appropriate.

**C. Provide support to Douglas County and its affiliates.**

1. Provide fiscal management for Douglas County Weed Advisory Board.
2. Act as the county-designed Weeds Authority
3. Provide technical assistance and input when requested.
4. Represent DSWCD at the annual DC Fair.
5. When possible, partner on projects that promote water quality. and weeds removal projects.

**D. Continue our working relationship with USDA-NRCS.**

1. Evaluate any appropriate role the District may have in supporting USDA programs.
2. Refer landowners to USDA whenever appropriate.
3. Support County Working Lands Conference, Support Soil Survey Program, Support Regenerative Agriculture Program

**E. Continue/expand our working relationship with the US Fish and Wildlife Service.**

1. Continue to work with agency representatives to implement projects utilizing Partners for Wildlife Program funding.
2. Coordinate projects utilizing specialized technical professionals from USFWS whenever appropriate.
3. Work with USFWS and ODA on management of the Rough Popcorn Flower population at the District's Southside Road property and The Nature Conservancy Popcorn Swale property.

**F. Continue to expand our working relationship with Partnership for the Umpqua Rivers.**

1. Continue to develop joint projects.
2. Utilize Council staff whenever appropriate.
3. Participate in the Umpqua Basin Partnership in the development of the Umpqua Basin Action Plan.
4. Work with staff in the water quality monitoring of the SIA area.
5. Work with staff on county-wide Pumpchance monitoring and restoration efforts.

**G. Continue work with OSU Extension Service to provide Douglas County with technical assistance and education.**

1. Partner on educational workshops.
2. Partner on outreach events i.e. booth at a community event.
3. As possible/appropriate develop and partner on a landowner assist program.

**H. Continue and foster work with other groups including but not limited to:**

1. The Beaver Coalition, The Salmon Coalition, South Umpqua Rural Community Partnership,
2. Oregon (Youth) Conservation Corps, Umpqua Native Plant Partnership, Douglas Small Woodlands Assoc.

3. Dept. of Environmental Quality, Oregon Dept. of Forestry, Bureau of Land Management, Cow Creek Tribe,
4. Douglas Forest Protection Agency, Cities of Douglas County, USDA-USFS

**I. Continue work the South and Middle Umpqua River Coho Action Teams**

1. Coordinate with the partnerships to collaborate on projects together, highlighting the importance of agricultural lands and water quality.
2. Support strategic action plans and grant applications efforts (Including Focused Investment Partnership grant).

**J. Continue work with the Umpqua Oak Partnership**

1. Coordinate with the UOP partnership to collaborate on projects together, highlighting the importance of noxious weed removal and education in oak habitats.
2. Support strategic action plans, grant applications efforts, particularly with the Focused Investment Partnership grant.

**K. Continue work with the Douglas County Livestock Association**

1. Support and help grow the Spring Livestock Conference & Ag Expo
2. Represent the district at their meetings
3. Help grow their capacity through grant writing and outreach efforts.

**Objective 3. Work to Improve Watershed Health & Agricultural Viability through Outreach & Education**

*Key Partners: ODA, NRCS, OSU Extension Service, UNPP, DEQ, Douglas County, Oregon Youth Conservation Corps, Umpqua Oak Partnership, Pacific Birds, DCLA*

**A. Develop Outreach Materials that are Accessible to a Variety of Diverse Landowners**

1. Develop website to easily show and provide contact, program, project, partnership, and event information.
2. Distribute information through appropriate locations (meetings, workshops, mailings, etc.).
3. Develop thematic Power Point presentations for public presentations at workshops, conferences, and seminars.
4. Expand all displays and create interactive materials to engage the public.

**B. Conduct Educational Workshops/Tours on Current Issues, Technologies, and Practices in Agricultural Water Quality Management and Invasive Species Management.**

1. Partner with agencies and local organizations to educate local landowners about manure management, mediating streambank erosion, oak habitat restoration, rotational grazing practices, soil conservation, and much more.
2. Partner with agencies and local organizations to educate local landowners about invasive species management techniques.
3. Promote sound resource management practices that align with ODA rules and regulations.

4. Make presentations geared toward youth groups about natural resource issues. Provide training that helps to certify (youth) conservation corps in a variety of environmental specializations.
  5. Work with and encourage involvement of interest groups and organizations.
  6. Help show the connection between appropriate conservation practices and profitable changes.
- C. Host Booths/Tables/Kiosks at Local Events
1. Communicate effectively and provide accurate, relevant information that is accessible to a variety of diverse landowners and stakeholders in the community.
  2. Booths to be held at Douglas County Livestock Association Spring Livestock Conference and Ag expo, Glide Wildflower Show, Butterfly & Blooms, Farmer's Markets, Youth Ag Show, County Fair, and many other community events as appropriate.
- D. Attend community-based meetings as appropriate to stay informed about local viewpoints and needs. These include but are not limited to: Producer groups, local advisory committees, livestock advisory boards, farm bureau committee, etc.
- E. Increase Public Awareness of District Activities
1. Publicize projects ongoing and completed by the District.
  2. Create lawn signs for landowners wishing to advertise the district's restoration efforts on their properties.
  3. Invite public on tours to completed project areas to showcase resource conservation whenever possible.
  4. Assist people to understand the similarities/differences between SWCDs, Watershed Councils, ODA, FSA, & NRCS.
  5. Circulate pre-printed literature produced by each agency whenever possible.
  6. Advertise board meetings and other events related to district activities.

#### **Objective 4. Improve Efficiency of the District Operations & Expand Programs**

- A. Investigate stable long-term funding solutions for District operations.
- B. Offer training opportunities to assist staff and board directors in human resources, risk management, project development/management, safety protocols, certifications and more.
- C. Organize all financial records, reconcile any outstanding issues relating to district finances, complete 25-26 audit or financial review report.
- D. Continue to update district policies and procedures.
- E. Seek funding to expand current programs and create new ones to further assist in the District goals.
- F. Continue to research solutions to rebuild the weed program and an herbicide cost-share program.
- G. Consider the development of a volunteer program.

### Approval of Plan

This work plan was approved by the Douglas Soil and Water Conservation District Board of Directors.



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David Briggs, Chair



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Date

**Douglas Soil And Water Conservation District  
Budget 2026-2027**

|                              |    |            |                         |
|------------------------------|----|------------|-------------------------|
| Checking Account July 1 2026 | \$ | 45,000.00  | Unrestricted - \$25,000 |
| LGIP Account July 1 2026     | \$ | 160,000.00 | Restricted - \$180,000  |

**Resource (Inflows):**

|                                   |    |            |                                                                 |
|-----------------------------------|----|------------|-----------------------------------------------------------------|
| Project Income - Federally Funded | \$ | 217,858.72 | GNA + MIT + Pumpchance                                          |
| Project Income - State Funded     | \$ | 566,268.00 | Class A Weeds + Restoration, Small, Engagement Grants + New SIA |
| Project Income - Other Sources    | \$ | 7,500.00   | UNPP NWL                                                        |
| Project Expense Reimbursement     | \$ | -          |                                                                 |
| Donations                         | \$ | -          |                                                                 |
| Interest Income                   | \$ | 6,000.00   |                                                                 |

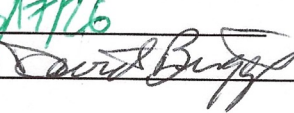
|                                           |           |                     |
|-------------------------------------------|-----------|---------------------|
| Total Deposits                            | \$        | 797,626.72          |
| <b>Amount Available for Appropriation</b> | <b>\$</b> | <b>1,002,626.72</b> |

**Charges to Appropriations (Outflows):**

|                                        |           |                   |                                 |
|----------------------------------------|-----------|-------------------|---------------------------------|
| <b>Personnel Services</b>              |           |                   |                                 |
| Wages (+Tax, Fringe)                   | \$        | 211,200.00        |                                 |
| Worker's Compensation Ins.             | \$        | 800.00            |                                 |
| <b>Total Personal Services</b>         | <b>\$</b> | <b>212,000.00</b> |                                 |
| <b>Materials &amp; Services</b>        |           |                   |                                 |
| Legal/Audit Fees                       | \$        | 27,000.00         | Lawyer fee + 25-26 & 24-25 AUPs |
| Advertising                            | \$        | 175.00            |                                 |
| Bookkeeping                            | \$        | 4,800.00          |                                 |
| Contracted Services                    | \$        | 390,000.00        | Project Work, Grant Writer      |
| Dues & Membership                      | \$        | 750.00            |                                 |
| Insurance (Liablitty + Vehicle)        | \$        | 3,600.00          |                                 |
| Materials                              | \$        | 55,000.00         | Project Materials               |
| Office Supplies                        | \$        | 1,000.00          |                                 |
| District Vehicle                       | \$        | 1,500.00          |                                 |
| Staff Travel & Training                | \$        | 11,000.00         |                                 |
| Telephone                              | \$        | 1,751.00          |                                 |
| Rent (Storage)                         | \$        | 1,615.00          |                                 |
| Other Utilities                        | \$        | 4,000.00          |                                 |
| <b>Total Materials &amp; Services</b>  | <b>\$</b> | <b>502,191.00</b> |                                 |
| <b>IRS</b>                             | <b>\$</b> | <b>118,800.00</b> |                                 |
| <b>Total Charges to Appropriations</b> | <b>\$</b> | <b>832,991.00</b> |                                 |

|                               |           |                   |                           |
|-------------------------------|-----------|-------------------|---------------------------|
| <b>End of Year Total</b>      | <b>\$</b> | <b>169,635.72</b> |                           |
| Checking Account June 30 2027 | \$        | 36,336.00         | Unrestricted - \$50,000   |
| LGIP Account June 30 2027     | \$        | 133,299.72        | Restricted - \$119,635.72 |

Date: 6/17/26

District Chair Signature: 

**Possibly additional grants:**

Oak Habitat FIP (~few \$mil), Oak Engagement (\$90k), NBHMA Restoration (~\$150k)  
PFA Grant (\$120k), County Weeds (~\$40k)

## June 2026 Admin Report

**FY24-25 Annual Meeting + June 2026 Board Meeting**  
**6/17/26 - 4pm - 6pm at Roseburg NRCS**

[Minutes](#)

[Financials & Budget](#)

[Annual Work Plan](#)

[Elections Info](#)

[Buckhorn Cultural Survey](#)

[Cindy's Board Report](#)

**Annual Work Plan & FY26-27 Budget** - Please check them out - they've been updated and are ready for approval at the next meeting. I threw in the fund source document as well for the budget to go over where money will be coming from. It shows us both at full time as well.

Cindy and I should be good to go back to full time July 1 2026. This is reflected in the FY26 Budget. I am expecting a grant agreement from the BLM for the pumpchance monitoring very soon.

**AUP** - The auditor was having trouble lining some things up from FY24-25 with the previous year, so our bookkeeper fixed things up from both FY23-24 and FY24-25 with me. The auditor has resumed work on the AUP - but it is taking more time than anticipated.

**SIA Maps** - Please check out the Google Earth link to see where we're looking at putting our new SIA. I think Myrtle Creek area is more favored, but there will be a meeting with the agencies on Tuesday, June 23rd 1pm-3pm @ Roseburg ODFW. The board is invited to join.

[https://earth.google.com/earth/d/1fxcMb6z\\_npM8y\\_\\_UBpmAX25QylQTed6H?usp=sharing](https://earth.google.com/earth/d/1fxcMb6z_npM8y__UBpmAX25QylQTed6H?usp=sharing)

## Grants Project Updates -

### GNA (CWMA)

- Discussing viability of a local gravel pit weed free certification program with BLM/county. Will be contracting ODA for certified gravel surveys while I do a training to get certified myself.
- Next meeting will probably be late summer/early fall.

### MIT Fund (N. Bank)

- Putting together a native seed procurement list with the help of their botanist.
- Contractor Cut/Stumping hawthorn 5/18-5/28
- NBHMA prescribed burned on 6/11! This is the first burn for the new Wildland Fire Service in this region ever!

### Class A Weeds

- Grant awarded, grant agreement signed, and first advancement received.
- Contractors did some Patterson's Curse work in April but will start the big haul on Distaff Thistle June 1st.

### Pumpchance

- I started planning out routes for us to drive this summer and BLM are preparing the data collection software. Field monitoring workshop scheduled for 6/16... really hoping the grant agreement comes soon. I got an email back from the state office that they have a large backlog and are working on it.

### OWEB NWL

- Thinning occurred at the Yew Creek site. Ford's Pond keeps getting work delayed. Herbicide delayed until next spring, rx burn delayed until next fall. I will be doing some follow up vegetation surveys throughout June and getting a report in for July 1st.

### UOP

- Focused Investment Partnership Grant (FIP) will be a lot of work for the next few months. This is a grant that brings millions to Douglas County specifically for activities outlined in UOP's Strategic Action Plan. We had a consultation and will continue writing the grant.
- I am working to simultaneously submit a CWMA/UOP OWEB Restoration grant for more work at NBHMA with the BLM.
- Our landowner oak habitat engagement grant ranked #1 in the region for the engagement category! That would be \$40k for my salary if awarded (Won't know for sure until July 29th)

**June 2026 Cindy K. Bright  
Conservation Technician/Project Manager**

**NRCS**

Still locked out of computer and link pass not working. Bradley is back and working on the issue.

**SIA/ODA:**

Given feedback the next SIA will most likely be Myrtle creek watersheds. Our next SIA prep meeting is June 18<sup>th</sup> to look at the GIS analysis ODA did.

**SURCAT:**

We are in the final stages of reviewing project for the FIP grant. Our next meeting is June 30<sup>th</sup>. The grant is due July 15<sup>th</sup>.

**MURCAT:**

The Elk coalition and wild Salmon center have begun meetings to assess the middle Umpqua for another target area. In our next meeting we will begin to look at the data and get agency input on the Middle Umpqua watersheds.

**DEQ:**

The RAC meetings have been completed. They will next send out the proposed changes and have public meetings.

**ODA/Complaints:**

No new complaints.

**OWEB:**

Doerner phase II has been approved and will begin as soon as we can get funds released.

**ODFW:**

So far it seems the PFA/ODFW grant will not be funded for the in-stream SIA area. I will move over to the FIP grant with SURCAT.

**DERBY grant:**

I put in a request with planting contractor to procure large willow stakes to use in BDAs. Still looking for peeler cores. I have a lead to check with a mill in Drain.

**PUR:**

SIA water quality monitoring has begun but some creeks are already going under. I'm in discussion with Joe to work on an additional monitoring grant.

**Outreach:**

**DCLA:**

The committee changed the date for the next conference to a much sooner date and a weekday so the grant I was considering would not be funded in time and since its during the week the youth education component will not fit since it's a school day instead of a weekend. Maybe in 2028 timing will work better.

**Agency coordination for outreach:**

I am thinking of going for a partnership grant with other organizations to create a big public event where we can all showcase what we do and can offer for our community.

**Kanipe Park:**

I'm working with the oak and friends' group to go for a grant for a piolet virtual fence project to protect streams from livestock and to make it easier to do a rotational grazing system on Kanipe. I started working with Sam Cample to figure out costs and needs, but I still need the counties buy in before I spend too much time on it.

**Training:**

I got bumped out of the soils training along with other NRCS folks in our office. There were budget cuts, so we got cut. But now they will have a new program coming out and nobody qualified to do the soils collection etc.

**June/July work plan:**

I'll be working on projects in progress and working on four more project proposals.

**Projects in progress at a glance, Ag water quality projects:****Pheasant Creek:**

The new upper Pheasant project planning is one of the proposals I'm working on, but it's been difficult to get ODFW out with me to help assess the stream.

**Pheasant Creek\_Hackett/Ducan:**

I will be going out to assess this winter's damage on the BDAs and add additional willow weaves. And I'm assisting the landowner with additional plantings. The bridge work is in progress and should start the instream work window, July 15<sup>th</sup>.

**Elk Creek\_Applegate:**

Spring has sprung and unfortunately a lot of the native flowers are already spent, but I would like to do a tour next spring.

**Fall Creek\_Monarich:**

Next phase is to plant additional native shrubs next fall/winter.

**Buckhorn Creek\_Hendy:**

The project will start as soon as we get a green light from Dr. Hendy.

**Doerner Creek\_Gayner:**

The phase II grant has been approved, and we are working on funds request to be able to start blackberry removal.

**Little River\_Tilcott:**

I received bid from my favorite contractor, and it came in half of what the other contractor wanted. I discussed this with the landowner, and he approved the new bid, so I am working on the grant proposal for the spring redevelopment, so he doesn't have to pump water out of Little River in the summer.

**Bennet Creek\_Booher:**

I need to touch base to see if they are ready for BDAs and will assist with the placement and permitting.

**Huntley Creek\_Clough:**

I received bid for a portion of the bank stabilization which will mostly be the landowner's match. I'm working on the phase I proposal. PUR will be joining in on a larger instream work later.

**Riddle Ag Ponds\_Martinez:**

I met again with the landowner, and she now has water rights and needs assistance with water quality overflow on a lower pond that eventually goes to Cow creek. I toured her ranch and she is very interested in oak restoration. So, she is on the list for a possible FIP project if we get the funds. For the water quality aspect this is the forth proposal I'm also working on.

**Other Ag water quality projects that were on hold:** I have not heard back from landowners for Lookingglass and Callahan. These were projects that I wanted to join with PUR doing the instream work but given the stream conditions at these sites the liabilities as of the March 2024 flood have increased, and PUR is not willing to do now.

**Callapooia Creek:**

Discussions have begun with other agencies, PUR and ODFW, on how to approach this large project. And we need to contact the train company for help with engineering because of the train bridge.

## **South Umpqua SIA projects:**

### **Weaver Creek\_Sherman:**

Phase V approved. I will begin working with contractor for project timeline.

### **Woods/Days creek\_Michaels Ranch LLC:**

Did not get approved, but submitting in the SURCAT FIP grant.

### **Stinger Gulch\_Michaels:**

Approved and beginning planning with the contractor to start blackberry removal.

### **Bland Branch\_TorS Ranch LLC:**

All three phases are in progress. The bank shaping and fencing has been installed. The landowner will be installing gates and temporary cross panels at the end where culvert needs to be fixed. No cattle are in the adjacent pastures, so they don't have access to the stream. The contractor did a test BDA post installation and because it was old and improperly stored they were brittle and the ground already too hard to push in. So, I will find fresh posts to be installed in the Fall. It is also too dry to apply the grass seed so that will also occur in the fall.

### **Tiller Trail Hwy\_Three Cluff LLC:**

On hold for now. The land manager has not heard back from the landowners on the scope of the project and how much match they can contribute.

### **Days Creek\_Arp:**

Delayed due to no NRCS design yet but will take out contractor for input. Hopefully Gibson will be available in July to finish the design. Then I can consult with contractor for bid to determine which grant to go for. This project proposal is on the SURCAT FIP list.

### **O'Shea Creek:**

The landowner is due to return in July then can discuss restoration and stream protection options. This landowner may only need guidance and can fund the project themselves.