
Douglas Soil and Water Conservation District Board of Directors Meeting Wednesday, April 24th, 2024

Attendees

Directors: David Briggs (D), Diana Woodward (D), Sean Negherbon (D), Brenda Epp (D), Walt Barton (AD) | **Employees:** Cindy Bright | **Partners:** Lee Russell (ECWC)

Call to Order

The meeting was called to order by Board Chairman - Sean Negherbon @ 5:02pm. Director roll call performed.

Agency Reports

Lee Russell (Elk Creek Watershed Council)

Riley updates the board that the watershed council seems to be in limbo. He still isn't sure if they are completely disbanding, or if they will be able to get a brand new board of directors and turn things around. Russell reiterates that the chairman of the ECWC intends to disband the council and donate their general fund to sue the OR Dept. of Forestry over the Private Forest Accord. He is worried about the void this will create for restoration in the North Umpqua area. Over the last 18 years, ECWC has completed \$5 million in grant projects and currently still has about \$750k in active grants that aren't completed yet.

Walt Barton mentions that at the last ECWC meeting, 20 members of the public showed up asking the board to reconsider dissolving. Russell received a call from a board member later expressing possible interest in creating a new organization committed to restoration, but nothing about stopping the dissolution of the watershed council. There was a question of how to support that new organization with funding and Russell notes that it would still be much easier to keep the watershed council instead considering there is a regular capacity grant funding for watershed councils.

Additionally, the Class A Weeds grant from ODA was successfully transferred over to Douglas SWCD and Russell put a check in the mail to the district for the match to be deposited as soon as possible. The MOAs are in the mail to be signed as well.

Russell notes Begoun mentioned that the district needs a couple of contractor quotes on the books before picking a contractor. Russell has spoken to two contractors so far. Dir. Briggs notes that we have had taken the grant and agreed contractor from ECWC so it

seemed like Carri Pirosko was saying that Willamette Valley Forestry was our confirmed contractor. Negherbon and Barton agree.

Barton states that Ryan Hughes from WVF is so qualified for this project in particular having had done it so many time before that it could just be noted as such for why he was chosen for the contract.

Approval of Minutes

Motion: Dir. Briggs motions to approve the minutes of the February Board Meeting, February Grant Meeting, and March Board Meeting. The motion passed unanimously.

Financial Information

The following financial documents were presented to the board:

- Douglas SWCD's March 2024 Profit & Loss, Balance Sheet, & Check Register, March 2024 Expense Report
- Douglas SWCD's 2024 Expense Report Update, 2024 Budget Update
- Douglas SWCD's 2025 Draft Budget, Grant Details Sheet

Dir. Negherbon reports that Begoun did not have any comment about the March financials or the 2024 Budget Update. However, it was noted that there will not be enough district operation funds to support her position for the entirety of next fiscal year. There should be plenty of admin/project management funding coming through the grants the district will receive, but due to late timing - we may have to use LGIP funds for the admin salary and then reimburse it when we receive the grants.

The board discusses the necessity of knowing how much district operation funding is going to be left and how much LGIP may need to be withdrawn - and whether it is all guaranteed to be reimbursed or not.

Russell mentions that Begoun did request the \$35k from the Class A Weeds grant so that should be arriving soon. He offers the option of cutting down the project labor a little bit so that more could be put into Begoun's administration of the grant. Russell explains that by July - every weed population covered in the Class A Weeds grant will have been treated at least twice and that funding can be re-evaluated by then. Additionally, the tribe used to contribute some cash in-kind as well and that may still be an option to check into.

Dir. Briggs notes that he received an email about the Private Forest Accord grant being denied, to which Cindy Bright answers that she knew that about a month ago. The review board for that grant only chose projects that were shovel ready in-stream (not riparian/streambank).

Russell offers the transfer of the ECWC culvert replacement grant from ODFW for the Pheasant Creek. Bright thinks that the district might be able to re-apply in the next round for it and we can discuss it then.

Dir. Briggs reviews the “Grant Details” sheet and suggests that the budget will probably lie somewhere between the guaranteed funding and the likely funding. Bright offers that the SIA will also have guaranteed \$15k small grants in addition to what is on the sheet as well. She also states that DEQ will no longer be offering their 319’s for some time.

District Admin Report – Please see attached report.

Dir. Negherbon shared Begoun’s report that she hasn’t been able to contact Steve Tuscherer in 3 months and the office hasn’t even seen him in one month. Barton mentions that Troy at D&S may be able to help with the IRS again. He did in the past. Dir. Epp notes that part of the SDAO insurance is the offering of legal advice.

Action Item: Begoun to find options for a new Power of Attorney to help with the IRS issues. Begin with SDAO legal advice.

Dir. Briggs discusses the potential of moving some more LGIP funds over right now to cover payroll as Begoun had mentioned to him that none of the grants that were anticipated to come through before April 30th have yet and checking account funds are low.

Motion: Dir. Briggs motions that up to \$5000 be transferred from the LGIP to the Checking account when needed, and that the \$5000 be transferred back to the LGIP after the Capacity Grant advancement is received. The motion passes unanimously.

Popcornflower Update

Walt Barton informs the board that back in 2004, the district used to do work with a private contractor that did wetland work. The district would sell them soil maps and even hire crews to help complete their work. A landowner in the Sutherlin area wanted to subdivide his property into 4 lots and it happened that there was an endangered plant on the property. Before doing the split, he had to get permits for the divide (since it was through wetlands). The state actually proposed to him that instead of doing wetland mitigation, the landowner could donate the portion of the property that had this endangered plant on it to an organization that would protect it. That ended up being the district.

The property is 5 acres on Southside Rd. Barton shows a map and the popcornflower recovery plan. The only way to access the property is to go through the adjacent landowners easement driveway. Work there doesn’t have to be reported to that landowner, but it’s always been nice to try and contact him anyway.

Part of owning our property includes a deed restriction that shows what the DSWCD's responsibilities are. There is an ORS that directs any political subdivision of the state owning land with an endangered plant population to not do anything detrimental to the plants. That is the only legal requirement. If the weeds encroach too much on the popcornflower, there may be concern. For a while, USFWS had a pot of money to hire a contractor to take care of weeds on the property. In 2018, recovery funds provided by USFWS to the district allowed us to hire a contractor that year too. There has never been long term management funds which has turned out to be a bit of a burden for the district. The biggest management issue seems to be mowing down the juncus that encroaches on the popcornflower population.

The big land managers of popcornflower populations locally are the district, City of Sutherlin, Douglas County, The Nature Conservancy, and BLM. Danny Lang also owns a bunch of land with popcornflower on it as well and he participates in the management working groups. When he passes, that land will also be donated to UCC and may become public land at some point. Right now, USFWS is the overseer of the working group and oversees the management effort.

The board discusses the options of donating the property. Barton said that the best organization to approach would probably be the City of Sutherlin, as the Nature Conservancy probably won't want it. Barton notes that there really isn't any management requirement that the district should be worried about unless weeds encroach so badly that the population was shaded out and numbers decreased. Ideally, the population would get burned - but it is unlikely that would be allowed. The board would still like to see about the possibilities of donating the property.

Action Item: Barton to talk to the City of Sutherlin about the possible donation of this land.

Conservation Technician Report – Please see attached report.

Cindy Bright reports that the new truck is working out great, she started using it April 1st to do site visits. She notes that there is no battery issue and the gas mileage is pretty good.

Open-house for the SIA had a good turnout with about 30 interested landowners. Next week, Bright already has a site visit as a direct result of that open-house. The Livestock Conference went very well too with over 100 people attending. The South Umpqua Coho Recovery Group is working on a management plan. OWEB restoration grants are due April 29th. The next OWEB small grant cycle will be open in May. Both types will have admin fees included.

Bright will be able to keep her spot at NRCS for the time being and her computer is fixed. The Connect+ Conference was great with over 400 people in attendance. Bright learned that cultural resource surveys are now required for many OWEB grants, so it is recommended that that gets written into the budget for those funds as well. The Cow Creek doesn't have a resource consultant at the moment, but the BLM may be able to help us out. The worst thing that's happened in Bright's experience is that instead of posts going into the ground on a project, she had to use rock jacks. Anything over 50 years old is now a cultural resource too so that's an issue in itself.



Dir. Briggs notes that David Ferguson has told Briggs that he's waiting on whether an employee is choosing to work out of Roseburg or Coquille. Depending on the answer, Bright may have to leave. Bright mentions that we will probably need to hire further help in the future as well and think ahead on where that person will go.

Director Reports

Dir. Epp states that someone talked to her about Tree-of-heaven as an invasive species and she thought that Begoun has mentioned it before. Other board members note that it gets very bad and can even bust through cement in town.

Dir. Woodward notes that she volunteered at the Livestock Conference and got to see the herbicide talk and the speaker distributed a great herbicide mix list. She also notes that she learned about a water-safe triclopyr.

Conclusion of Meeting

The meeting was adjourned at 6:07pm.

The April Board meeting is scheduled for **Wednesday, May 15th @ 5:00pm** at NRCS Roseburg.

Submitted by Maggie Begoun for Brenda Epp, District Secretary/Treasurer.

Approved

April Admin Report 2024

Board Meeting Tasks:

- Review FY 23-24 Budget Update - Questions?
- Review FY 24-25 Budget Draft - Questions?
- Sign ECWC MOU + Accept Checks (Give to Cindy for safekeeping until I can deposit, or chair/vice chair can deposit at USBank)
- Read UOP MOU & DCWAB MOU for Signing at May Meeting!

Bookkeeping

March 28th - Transferred \$5k from LGIP to Checking account. If we don't receive any advancements/reimbursements by the end of April, I may need to transfer more.

[March finances, FY23-24 budget update, Capacity Grant Q3 Report, and FY24-25 Draft Budget available here.](#) We will discuss where we are with our current budget and the draft I've made for next year.

Note from Gilaine: Quickbooks is allowing users to continue using the desktop version for another year. So we don't have to worry about that for any reason any more.

Election Info

[Election information can be found here.](#) Forms can't be turned in to the county until July, but I'll keep this information in each month's folder so you're reminded about it. We can discuss it at May and June's meetings.

Please check in with me when you can to let me know whether or not you will be running for re-election. If not - I would like to get advertisements out sooner than later. If you are not running, then your duty ends on 12/31/2024.

Memorandums of Agreement / Understanding <-Click to review MOAs

- a) Umpqua Oak Partnership is updating the MOU that we have upon the request of some other partners, so they don't have a final draft to sign yet. Please review the UOP MOU in the folder and see if there are any edits you would like made.

Approved

- b) I have an MOA draft for the DC Weeds Advisory Board regarding our fiscal administration soon. Please take a look and suggest edits as needed.
- c) **Lee will be attending the meeting to have the ECWC MOU finally signed and to hand over the match \$ checks. The Class A Weeds grant as already been transferred over and work has begun.**

Office / Vehicle Space

NRCS may no longer have room for Cindy or for us to park our new vehicle. They are waiting on a new employee to decide whether they want to work out of the Roseburg office or not. If that person decides that they do, Cindy will have to leave. NRCS has promised to give us proper warning/time to get out if this happens.

In the meantime, Cindy will continue to work out of NRCS and they will help fix her issues. The vehicle is welcome to stay there as well.

** Vehicle picked up. Looks great.... *However they couldn't find us the original title.* I have submitted all the necessary documents to receive a replacement title from the DMV. We will see how that turns out.

Note: If GIS is needed in the future, it would be \$765/person/year to have. Not the worst - and it could be written into a grant as needed.

IRS

- a) IRS sent a letter saying we owe Sept 23's quarterlies. Those were part of the ones that got misapplied and I sent a letter to correct it. It looks like they fixed the previous quarterlies, but not September's so I have sent an additional letter to correct this issue.
- b) **Steve has not gotten back to me with anything for 3 months now. He has been out of the office for most of April - and his staff is not aware of when he will be back...**
- c) IRS wholly unhelpful so far. Board may discuss paying someone new to have power of attorney and actually get this sorted out.
- d)

Connect+

The conference went well, we met a lot of people from around the state. The best seminar I went to was definitely from Wheeler SWCD about how they created their herbicide-cost share program. <https://www.wheelerswcd.org/wheeler-weed-warriors-3wp-cost-share-program>

Approved

Current/Submitted Grants:

Capacity Grant - Q3 reporting and next advancement (\$24k) request was submitted... funding not yet received.

AgWQ Support Grant - Finished/Spent out. Final report submitted so that we can get our reimbursement. (\$9.5k)... funding not yet received.

DEQ 319 Grant - Grant agreement is signed. Cindy is free to start submitting invoices to them for reimbursement up to around \$10k... funding not yet received.

SIA Grant - Application for \$125k was submitted due March 21. We should see funding in May or June.

Good Neighbor Authority (GNA) - Submitted. Looks like we should get \$40k this coming FY probably in July.

RAC / Title II - Submitted April 2nd for Cox Creek CWMA Portuguese Broom Project (\$88k) and the DC Fairgrounds Phase I implementation (\$150k).

Class A Weeds Grant - Has successfully been transferred to DSWCD (\$75k). However, we have not received a match from Elk Creek (\$15k) - so that may make the project smaller than hoped for. Request for funding has been submitted. We should see \$36k in the next month.

If you are interested in seeing any of these grant applications, please let me know and I will email you a copy!

Next Grant Apps in Progress:

MIT Fund - Public lands funding to complement adjacent private land work in the N. Umpqua. Request for proposals is out! Beginning coordination with partners.

USFWS Invasive Species Eradication - Reaching out to partners. Interested in this as a possible alternative source of funding for popcornflower weeds treatments.

OR Invasive Species Council - Outreach & Education funds. Grant info should come out later this month. UOP is interested in doing some invasive species workshops. The county is interested in doing some Tree of Heaven workshops. The DCWAB may be interested in trying to get some Weed Day efforts funded as well.

Made some website adjustments. Check it out: www.dswcd.org

Approved

April Cindy K. Bright Conservation Technician

ODA/SIA:

March 19th monitoring meeting went well. The next meeting will be May 7th to start narrowing down the monitoring criteria.

The SIA open house meeting went very smoothly, better than I expected. We had about 30 people showed, and the conversation was lively and ended on a good note. Many people are eager to work with us and I'm starting to line up site visits for next month.

Weaver creek-Sherman ranch project. I already got the livestock water design from NRCS. So I may submit phase I in May. Next, I need to do a closer assessment of the stream and discuss with Linda the heavy use areas.

At this time the only on the ground funding for SIA projects will be the SIA small grants at \$15,000.00 each. So, projects will have to be broke up into phases for each grant.

Coho coordination group:

March 26th was our last meeting and there was discussion on a few possible funding opportunities. I have Maggie looking into a few.

OWEB:

OWEB requested a few more edits to detail project elements on the Morgan Creek project. I will get that back to them by end of week. The next small grant cycle should open in May, and I plan to submit the Elk Creek-Applegate project and Phase I Weaver creek/Sherman project for livestock water.

Restoration grant closes April 29th. The Fall creek will be submitted. The Buckhorn creek, and Doerner creek may have to be split in phases and submitted in May. I'm currently waiting on bids from contractors for those projects. I may have to wait for the next small grant window in July submit and extension to the Pheasant creek project.

I have begun working with two landowners for the Bennett creek projects. I am meeting with them Thursday 25th. More to come.

DCLA

Spring conference went well. Lots of good conversations and interested people. Last count I was told over 100 people came.

DEQ

The tour went well and gave DEQ more of a appreciation of what we area trying to accomplish to assist Ag producers. They may have end of year funds available for us to apply for. Sarah asked for a narrative on how we could use extra project money. So, fingers crossed. Unfortunately, the 319 funds will be going away for a couple of years, and I was counting on it for match funds. So the match fund search continues.

Cow Creek Tribe:

Approved

SIA tour with tribe has been postponed to May. We will be looking at a stream on tribal lands that have Ag.

NRCS:

I'm keeping my office space for now and finally have the computer issues fixed and I am able to get access to ArcMap again.

And Koto's to Gibson, the engineer, he has been so helpful with all things engineering and going out with me to meet contractors.

Misc.

The work truck is working great thus far. I began using it April 1st.

Maggie and I attended the Connect conference in Sun River. We attended several presentations and networked with others. One big thing I found out is that with certain OWEB funds we will now have to do cultural clearances and submit paperwork to SHPO. We will need to work with a CR contractor, which means we must put extra money in the grants to pay for one.

But I may have access to the NRCS and BLM CR specialists, so we get help for free.

Douglas Soil And Water Conservation District							
Mar-24							
Statement Summary		Fund Balance					
		Unrestricted	Restricted	DO (23-25)	SOW (23-25)	AgWQ (23-24)	SIA (23-25)
LGIP Account March 1st	\$ 242,253.97						
Checking Account March 1st	\$ 16,144.46	\$ 3,605.26	\$ 242,253.97	\$ 6,959.24	\$ 895.24	\$ (4,347.32)	\$ -
Feb Deposits:							
SIA							
319 Grant (DEQ)							
Capacity Grant 23-25 OWEB							
AgWQ Support							
Interest Earned	\$ 1,065.65	\$ 0.80	\$ 1,064.85				
Refund	\$ 2,789.00	\$ 2,789.00					
Transfer	\$ 5,000.00	\$ 5,000.00	\$ (5,000.00)				
Total Deposits	\$ 8,854.65						
March Debits:							
Personnel Services							
Wages	\$ 7,164.24	\$ (467.60)		\$ (1,291.28)	\$ (3,196.65)	\$ (1,060.23)	\$ (1,148.48)
PERS Retirement	\$ 535.05			\$ (535.05)			
Payroll Taxes	\$ 7,560.73				\$ (3,468.28)	\$ (4,092.45)	
Worker's Compensation Ins.							
Total Personal Services	\$ 15,260.02						
Materials & Services							
Bank Fees	\$ 33.58	\$ (33.58)					
Accounting & Legal							
Advertising							
Contracted Services							
Dues & Membership							
Insurance							
Materials	\$ 45.96				\$ (45.96)		
Monitoring							
Office Supplies							
Office Rent	\$ 95.00				\$ (95.00)		
Staff Travel & Training	\$ 187.60				\$ (187.60)		
Telephone	\$ 103.14				\$ (103.14)		
Utilities	\$ 19.99				\$ (19.99)		
Total Materials & Services	\$ 485.27						
Total Charges to Appropriations	\$ 15,745.29	\$ 7,288.62		\$ (1,826.33)	\$ (7,116.62)	\$ (5,152.68)	\$ (1,148.48)
Grant Balances							
Checking Account March 31st	\$ 8,188.97			\$ 5,132.91	\$ (6,221.38)	\$ (9,500.00)	\$ (1,148.48)
Unrestricted in Checking	\$ 3,056.06						
LGIP Account March 31st	\$ 238,318.82						

Approved

10:10 AM

Douglas Soil & Water Conservation District

05/15/24

Balance Sheet

Cash Basis

As of March 31, 2024

	<u>Mar 31, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
US Bank Checking	8,188.97
LGIP-Operating Reserve	238,318.82
Total Checking/Savings	<u>246,507.79</u>
Accounts Receivable	
Accounts Receivable	-19,999.99
Total Accounts Receivable	<u>-19,999.99</u>
Other Current Assets	
Deposited Funds	27,724.83
Total Other Current Assets	<u>27,724.83</u>
Total Current Assets	<u>254,232.63</u>
TOTAL ASSETS	<u>254,232.63</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-8.00
Total Accounts Payable	<u>-8.00</u>
Other Current Liabilities	
Payroll Liabilities	
Transit Tax - Employee	-29.16
Direct Deposit Liabilities	-15.75
Payroll Tax - 941 Deposit	127,236.74
Payroll Tax - FUTA	725.69
Payroll Tax -OR Quarterly	717.21
Payroll Tax - SIT	8,633.96
Payroll Liabilities - Other	5.00
Total Payroll Liabilities	<u>137,273.69</u>
Total Other Current Liabilities	<u>137,273.69</u>
Total Current Liabilities	<u>137,265.69</u>
Total Liabilities	137,265.69
Equity	
Fund Balance	2,469.91
Retained Earnings	66,694.31
Net Income	47,802.72
Total Equity	<u>116,966.94</u>
TOTAL LIABILITIES & EQUITY	<u>254,232.63</u>

Approved

10:11 AM

Douglas Soil & Water Conservation District

05/15/24

Profit & Loss

Cash Basis

March 2024

	<u>Mar 24</u>
Ordinary Income/Expense	
Expense	
Bank	
Monthly Fees	33.58
Total Bank	33.58
Insurance	
Liability/Building/Auto	-2,789.00
Total Insurance	-2,789.00
Office	
Computers Programs	19.99
Rent	95.00
Supplies	45.96
Telephone	103.14
Total Office	264.09
Payroll Expenses	
Personnel	-27,724.83
Payroll-Gross Wages	8,917.50
Payroll Expenses - Other	987.60
Total Payroll Expenses	-17,819.73
Payroll Taxes	
Payroll-FICA	602.49
Payroll-FUTA	0.00
Payroll-Medicare	140.90
Payroll-PERS	535.05
Payroll-SUI	252.65
Payroll-Workers Comp	3.84
PERS-ER	0.00
Payroll Taxes - Other	87.60
Total Payroll Taxes	1,622.53
Total Expense	-18,688.53
Net Ordinary Income	18,688.53
Other Income/Expense	
Other Income	
Interest Income	0.80
Total Other Income	0.80
Net Other Income	0.80
Net Income	<u><u>18,689.33</u></u>

Register: US Bank Checking

From 03/01/2024 through 03/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/04/2024			Insurance:Liability/Bui...	Deposit		X	2,789.00	18,933.46
03/05/2024	3042024	Begoun, Maggie O	-split-		1,259.79	X		17,673.67
03/05/2024	3042024	Bright, Cynthia K	-split-		2,174.85	X		15,498.82
03/11/2024	03112024	Verizon	Accounts Payable		103.14	X		15,395.68
03/11/2024	3112024	Internal Revenue Ser...	-split-	93-0951189	2,867.96	X		12,527.72
03/11/2024	3112024	Oregon Department ...	Payroll Liabilities:Payr...	0294305-1	697.00	X		11,830.72
03/11/2024	3112024	Oregon Department ...	-split-	0294305-1	355.03	X		11,475.69
03/12/2024	3122024	PERS	Accounts Payable	2743	253.80	X		11,221.89
03/13/2024	03132024	Oregon Department ...	Payroll Taxes		87.60	X		11,134.29
03/13/2024	3132024	US Bank Visa	Accounts Payable		160.95	X		10,973.34
03/20/2024	3182024	Begoun, Maggie O	-split-		1,365.39	X		9,607.95
03/20/2024	3182024	Bright, Cynthia K	-split-		2,551.81	X		7,056.14
03/21/2024	2272025	Internal Revenue Ser...	-split-	93-0951189	2,595.78	X		4,460.36
03/21/2024	2272026	Oregon Department ...	Payroll Liabilities:Payr...	0294305-1	629.00	X		3,831.36
03/21/2024	2272027	Oregon Department ...	-split-	0294305-1	328.36	X		3,503.00
03/27/2024	3272024	PERS	Accounts Payable	2743	281.25	X		3,221.75
03/29/2024			LGIP-Operating Reserve	Funds Transfer		X	5,000.00	8,221.75
03/31/2024			Interest Income	Interest		X	0.80	8,222.55
03/31/2024			Bank:Monthly Fees	Service Charge	33.58	X		8,188.97

Douglas Soil And Water Conservation District									
Quarter 1-3 FY23-24									
Statement Summary		Fund Balance							
		Unrestricted	Restricted	DO (23-25)	SOW (23-25)	SOW (21-23)	AgWQ (23-24)	SIA (23-25)	
LGIP Account July 1st	\$ 4,450.83		\$ 4,450.83						
Checking Account July 1st	\$ 36,581.95	\$ 28,794.72				\$ 4,610.70			
Q1-Q3 Deposits:									
SIA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
319 Grant (DEQ)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capacity Grant 21-23 OWEB	\$ 3,184.07	\$ 12.68	\$ -	\$ -	\$ -	\$ 3,171.39	\$ -	\$ -	\$ -
Capacity Grant 23-25 OWEB	\$ 72,445.50	\$ -	\$ -	\$ 32,074.25	\$ 40,371.25	\$ -	\$ -	\$ -	\$ -
AgWQ Support	\$ 9,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,500.00	\$ -	\$ -
Interest Earned	\$ 6,592.43	\$ 86.76	\$ 6,505.67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Refunds	\$ 4,195.00	\$ 4,195.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Office Building Sale	\$ 232,362.32	\$ -	\$ 232,362.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer	\$ 5,000.00	\$ 5,000.00	\$ (5,000.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Deposits	\$ 333,279.32								
Q1-Q3 Debits:									
Personnel Services									
Wages	\$ 62,308.95	\$ (7,800.70)	\$ -	\$ (12,623.45)	\$ (24,480.76)	\$ (6,120.34)	\$ (10,135.22)	\$ (1,148.48)	\$ -
PERS Retirement	\$ 10,427.82	\$ (8,237.31)	\$ -	\$ (2,190.51)	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll Taxes	\$ 32,535.45	\$ -	\$ -	\$ (4,384.94)	\$ (15,847.76)	\$ (2,829.02)	\$ (8,047.39)	\$ -	\$ -
Worker's Compensation Ins.	\$ 371.56	\$ -	\$ -	\$ (371.56)	\$ -	\$ (1,426.34)	\$ -	\$ -	\$ -
Total Personal Services	\$ 105,643.78	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services									
Bank Fees	\$ 408.07	\$ (408.07)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accounting & Legal	\$ 80.55	\$ (40.55)	\$ -	\$ (40.00)	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	\$ 65.54	\$ -	\$ -	\$ (65.54)	\$ -	\$ -	\$ -	\$ -	\$ -
Contracted Services	\$ 1,881.00	\$ (1,125.00)	\$ -	\$ -	\$ (756.00)	\$ -	\$ -	\$ -	\$ -
Dues & Membership	\$ 514.72	\$ (439.06)	\$ -	\$ (75.66)	\$ -	\$ -	\$ -	\$ -	\$ -
Insurance*	\$ 6,822.00	\$ -	\$ -	\$ (6,822.00)	\$ -	\$ -	\$ -	\$ -	\$ -
Materials	\$ 449.32	\$ -	\$ -	\$ -	\$ (45.96)	\$ -	\$ (403.36)	\$ -	\$ -
Monitoring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies	\$ 595.76	\$ -	\$ -	\$ (13.20)	\$ (582.56)	\$ -	\$ -	\$ -	\$ -
Office Rent	\$ 855.00	\$ -	\$ -	\$ -	\$ (760.00)	\$ (95.00)	\$ -	\$ -	\$ -
Staff Travel & Training	\$ 3,128.14	\$ -	\$ -	\$ -	\$ (2,420.67)	\$ (293.44)	\$ (414.03)	\$ -	\$ -
Telephone	\$ 927.42	\$ -	\$ -	\$ -	\$ (824.54)	\$ (102.88)	\$ -	\$ -	\$ -
Utilities	\$ 1,433.02	\$ (117.69)	\$ -	\$ (354.48)	\$ (874.39)	\$ (86.46)	\$ -	\$ -	\$ -
Total Materials & Services	\$ 17,160.54								
Total Charges to Appropriations	\$ (232,362.32)	\$ (8,886.62)	\$ -	\$ (26,941.34)	\$ (46,592.63)	\$ (7,782.09)	\$ (19,000.00)	\$ (1,148.48)	\$ -
Grant Balances				\$ 5,132.91	\$ (6,221.38)	\$ -	\$ (9,500.00)	\$ (1,148.48)	\$ -
Checking Account March 31st	\$ 8,188.96								
Unrestricted in Checking Account	\$ 3,056.05								
LGIP Account March 31st	\$ 238,318.82								

GRANT CLOSED

Douglas Soil And Water Conservation District Budget 2023-2024

Current Q1-Q3 Budget Update

	Predicted Budgeted Amounts	Actual Amounts	3/4 Year %Use
Checking Carry Over	\$ 34,000.00	\$ 36,581.95	
Resource (Inflows):			
Project Income - Federally Funded	\$ 4,000.00	\$ -	0%
Project Income - State Funded	\$ 152,594.00	\$ 81,945.50	54%
Project Income - Other Sources	\$ 10,000.00	\$ -	0%
Project Expense Reimbursement	\$ 3,100.00	\$ 3,184.07	103%
Donations	\$ -	\$ -	
Office Building Sale	\$ 232,362.32	\$ 232,362.32	100%
Interest Income	\$ 6,000.00	\$ 6,592.43	110%
Amount Available for Appropriation	\$ 442,056.32	\$ 324,084.32	73%
Charges to Appropriations (Outflows):			
Personnel Services			
Wages (+Tax, Benefits)	\$ 140,000.00	\$ 94,844.40	68%
PERS Retirement	\$ 15,000.00	\$ 10,427.82	70%
Worker's Compensation Ins.	\$ 600.00	\$ 371.56	62%
Total Personal Services	\$ 155,600.00	\$ 105,643.78	68%
Materials & Services			
Accounting & Legal	\$ 500.00	\$ 80.55	16%
Advertising (+Bank Fees)	\$ 1,000.00	\$ 473.61	47%
Contracted Services	\$ 28,500.00	\$ 1,881.00	7%
Dues & Membership	\$ 500.00	\$ 514.72	103%
Insurance	\$ 6,500.00	\$ 2,847.00	44%
Materials	\$ 5,000.00	\$ 449.32	9%
Monitoring	\$ -	\$ -	
Office Supplies	\$ 1,000.00	\$ 595.76	60%
Staff Travel & Training	\$ 2,000.00	\$ 3,128.14	156%
Telephone	\$ 1,250.00	\$ 927.42	74%
Utilities (+Rent)	\$ 2,000.00	\$ 2,288.02	114%
Total Materials & Services	\$ 48,250.00	\$ 13,185.54	27%
Total Charges to Appropriations	\$ 203,850.00	\$ 118,829.32	58%
End of Year Total	\$ 238,206.32	\$ 241,836.96	102%

Approved

Douglas Soil And Water Conservation District Budget 2024-2025

*Guarenteed Funds Only	Predicted Budgeted Amounts	
Checking Account July 1 2024	\$ 10,000.00	
LGIP Account July 1 2024	\$ 300,000.00	(Building Sale + ODA Grant + DCWAB Funds)
Resource (Inflows):		
Project Income - Federally Funded	\$ 51,600.00	(BLM GNA + EPA 319)
Project Income - State Funded	\$ 230,000.00	(SIA + Capacity Grant + OWEB Small/Restoration Grants)
Project Income - Other Sources	\$ -	
Project Expense Reimbursement	\$ -	
Donations	\$ -	
Interest Income	\$ 10,000.00	(From LGIP)
Total	\$ 601,600.00	
Amount Available for Appropriation	\$ 381,600.00	
Charges to Appropriations (Outflows):		
Personnel Services		
Wages (+Tax, Fringe)	\$ 170,000.00	
Worker's Compensation Ins.	\$ 350.00	
Total Personal Services	\$ 170,350.00	
Materials & Services		
Legal Fees	\$ 5,000.00	(Tax Lawyer)
Advertising	\$ 500.00	
Contracted & Bookkeeping Services	\$ 137,000.00	(On-the-ground restoration work + bookeeping)
Dues & Membership	\$ 500.00	
Insurance (Liablilty + Vehicle)	\$ 1,600.00	
Materials	\$ 15,000.00	Supplies for on-the-ground work
Monitoring	\$ -	
Office Supplies	\$ 1,000.00	
Staff Travel & Training	\$ 4,000.00	
Telephone	\$ 1,250.00	
Utilities (+Rent)	\$ 4,000.00	
Total Materials & Services	\$ 169,850.00	
Total Charges to Appropriations	\$ 340,200.00	
End of Year Total	\$ 261,400.00	
Checking Account June 30 2025	\$ 41,400.00	
LGIP Account June 30 2025	\$ 220,000.00	(\$200k may end up paid to the IRS)

Approved

Project Income FY24-25

Federal	Admin	Personnel	Office	Vehicle	Contracted Services	Materials + Supplies	Total	Guaranteed / Competitive	
BLM - Good Neighbor Authority	\$3,600.00	\$15,000.00	\$0.00	\$2,500.00	\$19,500.00	\$1,000.00	\$41,600.00	Guaranteed	Guaranteed Funding Total \$51,600.00
BLM Title II - Port. Broom (Cox Creek)	\$7,500.00	\$6,500.00	\$0.00	\$3,000.00	\$65,000.00	\$1,000.00	\$83,000.00	Competitive	
BLM Title II - DC Fairgrounds	\$12,000.00	\$15,000.00	\$0.00	\$0.00	\$125,000.00	\$1,000.00	\$153,000.00	Competitive	Likely Funding Total \$234,600.00
USFS - PacificCorp Mit Fund	\$9,000.00	\$3,500.00	\$0.00	\$500.00	\$76,000.00	\$11,000.00	\$100,000.00	Competitive	
EPA 319 - Pheasant Creek	\$1,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	\$2,000.00	\$10,000.00	Guaranteed	Total Applied For \$387,600.00
State	Admin	Personnel	Office	Vehicle	Contracted Services	Materials + Supplies	Total	Guaranteed / Competitive	
ODA - Capacity - DO	\$0.00	\$10,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$15,000.00	Guaranteed	Guaranteed Funding Total \$307,000.00
ODA - Capacity - SOW	\$0.00	\$55,000.00	\$500.00	\$1,000.00	\$1,500.00	\$2,000.00	\$60,000.00	Guaranteed	
ODA - SIA	\$10,000.00	\$80,000.00	\$0.00	\$6,000.00	\$25,000.00	\$4,000.00	\$125,000.00	Guaranteed	Likely Funding Total \$412,000.00
OR Invas. Spec Council - Outreach	\$4,000.00	\$40,000.00	\$0.00	\$1,000.00	\$0.00	\$5,000.00	\$50,000.00	Competitive	Guaranteed Funding Total \$307,000.00
OSWB - DC Fairgrounds	\$3,000.00	\$10,000.00	\$0.00	\$0.00	\$50,000.00	\$1,000.00	\$64,000.00	Competitive	
OSWB - Class A Weeds	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$65,000.00	\$3,000.00	\$80,000.00	Guaranteed	Likely Funding Total \$412,000.00
OWEB - Small Grant - Pheasant Creek	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$5,000.00	\$15,000.00	Competitive	Total Applied For \$566,000.00
OWEB - Small Grant - Morgan Creek	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$3,000.00	\$13,000.00	Guaranteed	
OWEB - Small Grant - Elk Creek	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00	\$2,000.00	\$14,000.00	Guaranteed	Likely Funding Total \$412,000.00
OWEB- Restoration - Buckhorn Creek	\$3,000.00	\$4,000.00	\$0.00	\$2,000.00	\$20,000.00	\$6,000.00	\$35,000.00	Competitive	
OWEB- Restoration - Fall Creek	\$4,000.00	\$4,000.00	\$0.00	\$2,000.00	\$30,000.00	\$5,000.00	\$45,000.00	Competitive	Total Applied For \$566,000.00
OWEB- Restoration - Doerner Creek	\$2,000.00	\$1,000.00	\$0.00	\$1,000.00	\$13,000.00	\$3,000.00	\$20,000.00	Competitive	
OWEB- Restoration - Weaver Creek	\$3,000.00	\$3,000.00	\$0.00	\$2,000.00	\$20,000.00	\$2,000.00	\$30,000.00	Competitive	
Other	Admin	Personnel	Office	Vehicle	Contracted Services	Materials + Supplies	Total	Guaranteed / Competitive	

Totals	Admin	Personnel	Office	Vehicle	Contracted Services	Materials + Supplies	Total	Guaranteed grants
	\$20,600.00	\$166,000.00	\$500.00	\$9,500.00	\$133,000.00	\$15,000.00		\$344,600.00
								Likely Funding
	\$36,600.00	\$184,000.00	\$500.00	\$15,000.00	\$189,500.00	\$20,000.00		\$445,600.00
								All grants applied for
	\$68,100.00	\$253,000.00	\$500.00	\$21,000.00	\$554,000.00	\$57,000.00		\$953,600.00