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## Douglas Soil and Water Conservation District Board of Directors Meeting Wednesday, May 15th, 2024

### *Attendees*

**Directors:** Scott Hendy (D), Diana Woodward (D), Sean Negherbon (D) | **Employees:** Cindy Bright, Maggie Begoun | **Partners:** Lee Russell (ECWC), Eric Riley (Pacific Birds)

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### *Call to Order*

The meeting was called to order by Board Chairman - Sean Negherbon @ 5:00pm. Director roll call performed.

### *Agency Reports*

*Lee Russell (Elk Creek Watershed Council)*

Russell reports that the watershed council probably isn't salvageable at this point. The chair is too intent on blowing the whole thing up. He has been making this claim that he's doing all this for "landowner's rights" but Russell found out today that the chair has a piece of property in Smith River that was seriously affected by the Private Forest Accords - So it seems pretty personal. At least a dozen local landowners showed up to the last ECWC meeting, but they were pretty respectful and didn't make too much of a stink. Russell believes that everything will be shut down by the meeting next week. Legally, all the documents and taxes will still need to be squared away, so it may technically take a few more months for the official shut down of the watershed council.

Cindy Bright asks if some of the banked money is OWEB funding? Russell answers that the council has never taken advanced funds for anything, so no. They built up a sizable pot at the beginning of the council and have been borrowing and reimbursing for all projects. The problem for them is that ECWC has already spent some of their money on projects and now won't be reimbursed.

There is still a contract open with the Watershed Professional for \$30k to analyze data from biosurveys at Big Tom Folley Creek. Russell wanted to turn that into something that could characterize the watershed and create a format property owners could receive visual representations of the data for their sections of watershed on their property. It would show how each property fits into the salmon life cycle and be a powerful way to show landowners how their land attributes directly to salmon populations. This contract has another year until it expires, so it's all up in the air.

## *Approval of Minutes*

**Motion:** Dir. Negherbon motions to approve the minutes of the April Board Meeting. The motion passed unanimously.

## *Financial Information*

The following financial documents were presented to the board:

- Douglas SWCD's April 2024 Profit & Loss, Balance Sheet, & Check Register, April 2024 Expense Report
- Douglas SWCD's 2024-25 Draft Budget, Grant Details Sheet

Begoun states that her interpretation of April's financial discussion was about how her salary would be worked out for the next year, so she highlighted each part of the guaranteed grants the district has for next year that would make it up. Begoun notes that the Good Neighbor Authority with the BLM is a good chunk of that salary - so she checked in and it still looks like it's rolling along. BLM just approved their budget so next up is agreements. The guaranteed funding only keeps Begoun at current part-time status. If the district gets some of the competitive grants, then Begoun will be able to go up to full-time.

Begoun explains that the district has flexibility with the budget as they're not held to public budget laws. So this budget needs to be approved before June 30th 2024, but it can be amended as much as required in the year to come. Begoun notes that a solid chunk will be going into contracted services, and she will be providing the district with a sample contracting policy to read through and edit in the next month. We technically have an old policy in place, but Begoun can't find it and it's time for an update anyway.

Dir. Negherbon asks Begoun if there is enough money for training next year in the budget. It sounded like the Connect+ conference was useful. Begoun says yes, not as much but there won't be anything very expensive next year as Connect+ is every other year. There is plenty for some SDAO conferences and what not.

Dir. Negherbon suggests that the budget should be signed at June's meeting, and the board agrees.

Begoun reports that she talked to SDAO about getting legal tax help, but unfortunately the free law firm they have a deal with could not help us. However, they recommended us to another law firm (not free) that has dealt with problems for special districts before and Begoun has a meeting with them on Friday 5/17.

**Action Item:** Begoun to report back to the board with how this law firm will help us and how much it will cost.

Dir. Hendy asks if the district receives bills from the IRS. Begoun answers that it is seemingly random in which we do and they're for weird amounts. None of the district's debt is in collection so the collections department won't even have a conversation with us. Begoun explains that the probable course of action will be for herself and Gilaine to get all the quarterlies compiled into one document for the lawyers to use and negotiate with the IRS. The biggest issue seems to also be making sure that money paid goes exactly where it is supposed to. Dir. Hendy asks if the district has the money to cover all the taxes owed, to which Begoun replies yes, because the district is holding onto the funds from the sale of our office building for this reason. It may be around \$170k owed including the penalties according to Steve Tuscherer, and we will be able to cover that with the \$230k office building sale.

Dir. Hendy asks why the district doesn't just send the IRS all the money and Begoun answers that the district has to calculate it all ourselves for each quarter and ask for penalty abatement, and make sure there is an agreement about the money that is owed.

### ***District Admin Report – Please see attached report.***

Eric Riley joins that meeting online and Begoun says that Umpqua Oak Partnership (UOP) has provided the board with an Memorandum of Understanding (MOU) to sign, essentially agreeing to be part of the partnership.

Riley explains that the MOU is a non-binding document that says this group of partners acknowledges the importance of oak habitat and UOP's efforts to work together where interests meet either to improve work being done and potentially share resources. That could be, for example, writing grants collaboratively or doing site visits together to bring more technical expertise out to landowners. It just means that the SWCD is willing to partner with and be a part of the Umpqua Oak Partnership. There is no financial obligation at all. This MOU will be part of UOP's Strategic Plan, which should make fundraising for oak projects easier for all partners down the road.

**Motion:** Dir. Negherbon motions that the board approve him, the Chair, to sign the UOP MOU via online signature when it is sent to him. The motion passed unanimously.

Riley explains it will be a Docu-sign form that will go to Dir. Negherbon's email and there will be a place to identify who the point of contact will be for UOP. Staff agree that this should be Begoun.

Begoun explains that DC Weeds Advisory Board (DCWAB)'s Memorandum of Agreement (MOA) was made to formally make sure we're fiscally administering their money correctly. The district has been doing this, just without any official paperwork. Dir. Woodward asks if the DCWAB has a bank account to which Begoun answers no, they don't. That is why we manage their funds. Begoun explains the MOA says they would request the funds from the district and then the district would write them a check. DCWAB has no access to our bank accounts. Dir.

Woodward asks if Begoun has time to handle this, and she answers she does. It doesn't take any time at all really. Dir. Negherbon thinks that they should get Weed Day going again.

**Motion:** Dir. Negherbon motions that the board approve him, the Chair, to sign the DCWAB MOA. The motion passed unanimously.

Begoun reports that the Partnership for Umpqua Rivers (PUR) would like Bright or Begoun to step in as a director on their board. Right now, Walt Barton is representing the district and his term expires in June. Begoun thinks it makes sense for Bright to be the director and Begoun to be an alternate. Riley states that some board members are more involved than others but the last time he talked with Kevin Keller, the executive director, there is not a lot of work going on. Riley thinks it does make sense for Bright to attend and share her take on their work. Begoun asks Riley if PUR directors can have multiple alternates. He responds yes, there can be multiple alternates so Rhonda Black from Umpqua SWCD can also remain an alternate as well. The board decides that Bright can be a PUR director, with Begoun as an alternate.

Begoun asks the board if they have any questions about elections. Dir. Woodward states that she was sent the documents to apply for candidacy but it said that ODA wouldn't accept them until a certain date in the future. Begoun says this is correct, the Declaration of Candidacy can be sent to Sandi Hiatt at ODA after some date in mid-July. After that, there is a Petition document that requires candidates to gather at least 10 signatures and then turn it into the Douglas County Clerk. The clerk will then verify the document, send it back to the candidate, and then the candidate will need to send that verified document to Sandi at ODA again by the end of August it seems. Dir. Woodward states she's undecided whether she will run for election. Begoun notes that her term would end December 31st of this year, and if she won an election then her term would be extended another 2 years.

Begoun will continually remind the board and send the link/documents to them each month. Dir. Negherbon notes that he is not running for election, but encourages the other board members to run. Begoun tells the board that each Zone is up for election, as well as Dir. Negherbon's At-Large position which can be filled by anyone living in the district. Dir. Woodward asks if Susan Applegate is still interested in being on the board. Begoun is unsure and notes that Ruthann Duncan from up in Zone 1 has also expressed interest. Begoun believes that if no one runs for election in a Zone, the district can decide whether they accept write-ins or not.

The next board meeting is scheduled for Juneteenth which is now a federal holiday. The staff has agreed that they don't mind working that day and taking a different day off to make up for it. The board agrees to keep the next board meeting for June 19th, 2024. Begoun notes that federal agency people will not be able to attend and Bright notes she is able to let us into the building even though no NRCS/FSA staff will be there.

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## ***Conservation Technician Report – Please see attached report.***

Cindy Bright reports that the SIA's next monitoring meeting will be June 3rd and they're hoping to have something pulled together to submit by Fall. She should be hearing soon when we are receiving our SIA funds. Bright got the green light to begin calling landowners in the SIA. She's already working with the Shermans and has recently gone to the Ryan's ranch. Bright is waiting to hear back from Troy Michaels and some others down south.

Bright will be meeting again with Linda Sherman next week. She may need to split the work between SIA and OWEB grants if possible since a single \$15k small grant doesn't go very far anymore.

Bright skips ahead to talk about Hendy's project. She was waiting for the bid on the livestock water and it came in right as Bright got kicked out of the OWEB Restoration grant system, closing at 5pm that day. She states that Hendy's project is now \$44k all together. Bright might have to do everything in smaller phases and submit just a blackberry removal project through OWEB Small Grants in July. Bright needs the amount that Hendy has already spent on blackberry removal and she can use that as match for the grant. She can do the same for the fencing. The next Restoration Grant applications will be accepted in September, so it's possibly that the large portions of the project can be funded then.

Dir. Hendy notes that the elk are already pushing the fence down on one side. Bright will be looking into fiberglass stakes for the fence.

The Applegate project was submitted through Small Grants. The Doerner Creek project is being held off on until the landowner can come up with the 25% match. That project might need to be broken into smaller phases as well. Requested edits for the Morgan Creek project were done and submitted.

OWEB is going to come out and see the Fall Creek project on June 20th along with the contractor, NRCS, and PUR. Bright invites the board to join and see what these projects are all about.

Bright shows the board the lawn signs that Begoun made and ordered quickly for her. Landowners have been requesting them so that if neighbors are curious/nosey they can just call the district to learn about the projects. For example, out at Bennett Creek - a landowner was removing blackberries on his property and someone reported him to ODA. Bright visited the property with ODA and they are willing to work with Bright on their project appropriately. She's gotten them a sign so that neighbors don't report them again.

Bright is still waiting to hear back from ODFW for permits on: Buckhorn Creek spring developments, removal of blackberries in the Doerner Creek dry creek bed, Morgan Creek for existing beaver dam stabilization, and on Fall Creek for access ramps.

Pheasant Creek should be starting soon. The last contractor that Bright has lined up thought that the entire project's funding was just for his work, which is far from the truth. The



contractor wanted \$3500 per acre. Bright will be looking into Trout Mountain or Santos instead for a hand crew.

Bright is waiting to hear back if she can have access to the NRCS cultural resource specialist. She did hear back that OWEB will not require cultural analysis for small grants, which is a relief. It will be more for the larger grants.

Tree of Heaven tour was good at the fairgrounds. A lot of kudos is going to the district for working on that weed removal project.

Bright notes that she has some sustainable farming handouts she got from Connect+ that are available for the staff if they want them.

## ***Director Reports***

N/A

## ***Conclusion of Meeting***

The meeting was adjourned at 5:50pm.

Staff has Memorial Day off - Monday, May 27th 2024.

The June Board meeting is scheduled for **Wednesday, June 27th @ 5:00pm** at NRCS Roseburg.

Submitted by Maggie Begoun for Brenda Epp, District Secretary/Treasurer.



## May Admin Report 2024 (Updated 5/15/24)

### May Board Meeting: Wednesday, May 15th @ 5:00pm

#### Board Meeting Tasks:

- Review FY 24-25 Budget Draft - Approval for signing (Must be approved by end of June)
- Read UOP MOU - Approval for signing (Chair to E-Sign at later date)
- Read DCWAB MOU - Would like to be approved or signed.

#### Notes from Meeting Minutes:

**Budget:** It seems like from what I picked up - the biggest question was: How much Capacity Grant District Operation funds are left and what are they designated for. And how is Maggie's position going to be paid. There will probably be about \$15k district operation left for FY24.

Federal	Admin	Personnel
BLM - Good Neighbor Authority	\$3,600.00	\$15,000.00
BLM Title II - Port. Broom (Cox Creek)	\$7,500.00	\$6,500.00
BLM Title II - DC Fairgrounds	\$12,000.00	\$15,000.00
USFWS - Invasive Species	\$4,000.00	\$2,500.00
USFS - PacificCorp Mit Fund	\$10,000.00	\$10,000.00
EPA 319 - Pheasant Creek	\$1,000.00	\$0.00
<b>State</b>		
ODA - Capacity - DO	\$0.00	\$10,000.00
ODA - Capacity - SOW	\$0.00	\$5,000.00
ODA - SIA	\$10,000.00	\$80,000.00
OR Invas. Spec Council - Outreach	\$4,000.00	\$40,000.00
OSWB - DC Fairgrounds	\$3,000.00	\$10,000.00
OSWB - Class A Weeds	\$6,000.00	\$6,000.00

**=\$56.6k.** This is the plan to sustain my salary with no increase in hours and small raise. This is with our guaranteed funding. If we get other grants that were applied for - there will be plenty more to draw from.

**IRS:** SDAO referred me to Merina + Co for free law consultation which in turn is recommending another person to talk to. They recommended me to Tonkon Torp (most likely not free) who has helped other special districts with the same problem. I am hoping to talk to a partner today before our meeting.

**Popcornflower:** I talked to Walt and he will be contacting the City of Sutherlin regarding the donation of our property. Additionally, I contacted the executive director of the Phoenix Charter



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School. They are interested in learning more and taking on the property to be cared for by their environmental science department / youth conservation crews.

**Tree-of-heaven:** This highly invasive species was mentioned at the end of the meeting. We (the district) have a project regarding this species at the Fairgrounds. There will be a public field tour of the DC Fairgrounds on **Thursday, May 9<sup>th</sup> from 10am to 2pm to talk about Tree-of-heaven.**

**Class A Weeds Grant:** Work is beginning with Umpqua Valley Forestry + ODA (Carri Pirosko) this week. I will be trying to tag along with them to survey and see what it's all about so that I can report back to you guys. But this project is fully funded from ODA, match received from ECWC, and is a GO!

## Bookkeeping

\$27.5k ECWC Match Checks: Deposited 4/30 - Moved to LGIP for safekeeping 5/7

\$24.5k from Capacity Grant: Deposited 4/30

\$35.5k from Weeds Grant: Deposited 4/30 - Moved to LGIP for safekeeping 5/7

\$9.5k from AgWQ Support: Approved, but not received yet. When it is received...

**I'd like to pay back the \$10k borrowed from LGIP when we receive the AgWQ Support funds. That way we have more in our checking now and won't run out before next quarter's advancement.**

## MOUs

- a) Umpqua Oak Partnership has distributed the updated MOU and would like us to sign it by the May 15th meeting.
- b) I have an MOA draft for the DC Weeds Advisory Board regarding our fiscal administration soon. Please take a look and suggest edits as needed. I would like it either signed at the May 15th meeting or approved to be distributed to DCWAB first.

## Election Info

Forms can't be turned in to the county until July, but I'll keep this information in each month's folder so you're reminded about it. We can discuss it at the meeting. **Please check in with me when you can to let me know whether or not you will be running for re-election.** If not - I





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would like to get advertisements out sooner than later. If you are not running, then your duty ends on 12/31/2024.

### **Next Grant Apps in Progress:**

**MIT Fund** - Public lands funding to complement adjacent private land work in the N. Umpqua. Meeting with BLM on May 4th. Hoping to get them a first draft by May 17th. Proposals due May 30th so I may become very busy with this.

**OR Invasive Species Council** - Outreach & Education funds. Grant info should come out later in May. UOP is interested in doing some invasive species workshops. The county is interested in doing some Tree of Heaven workshops. The DCWAB may be interested in trying to get some Weed Day efforts funded as well.

Additionally I was inspired by Wheeler SWCD at the Connect+ Conference to look into how to create a herbicide cost-share program as well as a weeds management plan offering to landowners. This may be funded under a cooperative agreement - perhaps with the county.

### **Contracting Policy**

The district technically has an old policy in place but it needs to be updated and adjusted to this boards liking. I will provide Curry SWCD's for us to work off. I would like it edited and approved as soon as possible.

### **Long Range Business Plan**

Our's is currently for the years 2020-2025. We should devote the upcoming FY to creating a new one. Please keep this in the back of your heads - We will probably need to schedule additional quarterly meetings to get this done.

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## May 2024 *Cindy K. Bright Conservation Technician*

### **ODA/SIA:**

Monitoring team has been meeting and working on a monitoring plan for water testing and blackberry management. PUR put in for funds to monitor water quality in the Days Creek area which will help to extend our SIA monitoring funds to go farther.

I got the green light from ODA to start calling SIA landowners from the open house. I started site visits this week and will be setting up more for next week. I started working with Tim and Kathy Ryan for a livestock water and riparian restoration project.

Weaver creek-Sherman ranch project. I have the livestock water design from NRCS. I need to do more assessments for hard use area on Weaver creek. The next small grant round is in July so if I can get a contractor bid on the livestock water in time, and if it's under \$15,000, I will submit a phase I of the project to OWEB. The SIA small grant will be open for submission in the fall.

### **ODA/Complaints:**

There is a new site visit in the works on a complaint of horse manure being piled next to the creek in Green Valley. I will be contacted to join them when a day is set.

### **OWEB:**

Small grants have been submitted for the Elk Creek Applegate project. The landowner for the Doerner Creek project wants to wait until September to submit because she doesn't think she can come up with enough match. So, I will look for other grant matches to help.

OWEB requested edits for the Morgan Creek and SIA grants. They have been completed and re-submitted.

The restoration grant window closed April 29<sup>th</sup>. The Fall creek project was submitted, and OWEB has contacted me to do a site visit to see the project area.

The Buckhorn creek project didn't get submitted for this round. The project got delayed due to changes and I had to have the livestock water project re-designed, and I didn't get the bid until the day it was due, so I ran out of time to redo the budget and get the landowner agreement updated and signed. The next restoration grant cycle will be in the fall. I may be able to break it up into phases and submit phase I for the blackberry removal and riparian fencing. The livestock water system went past the \$15,000 cap for the small grant so it will have to wait until fall to submit.

I have begun working with two landowners in Scott's Valley. The one on Bennett creek was on an ODA call I went out on and the other across the street on a tributary. The landowners on Bennett, Johnson and Booher, have been very enthusiastic to work with the SWCD. They have already put down the grass seed recommendations I sent. I will be working with them for follow up plantings and a possible riparian fencing project.

The other landowners, the Johnsons, not the same as the Bennett Johnsons, are across the road on a tributary to Bennett creek, and are interested in a variety of stream improvement projects and are undecided on if they want to grow a crop or raise livestock.

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**Douglas SWCD restoration in progress:**

I asked for and Maggie delivered. She designed and ordered beautiful signs for our visible project areas. Thank you, Maggie. :o) Signs will go out on the Bennett creek and Pheasant creek projects.

**DEQ**

I am meeting with the contractor for the Pheasant creek project to get the invoice for blackberry removal to submit for the 319 funds and set up the timeline to start.

They will have a small grant opening soon so I will use as match on Doerner and or Pheasant creek phase II.

**Cow Creek Tribe:**

We toured the SIA and looked at a possible project. It is on land the tribe rents out so they will be looking further into the goats in the stream. On the bright side the goats are keeping the blackberries down.

**NRCS:**

As I spend more time going down to south county to the SIA area, I will be going into the NRCS office more to work on my plan maps and get the work truck.

I've inquired about access to their cultural resource person to do some clearance work for us. Hopefully I will know soon.

**Misc.**

I attended the Tree of Heaven Tour that Tracy Pope from the county led. A big shout out to Maggie for working with her on the fairgrounds project. It will be a good viewable restoration project for us, and we can post one of our signs while it happens.

**Just a side note:**

I would like to say how much I enjoy meeting our Ag landowners and hearing their concerns and their stories. I find it so rewarding that we can assist them in any way to improve land or management conditions. We all benefit from these landowners who are willing to step up and do what they can for land, water, and us.

Where would we be with out people who love the land.



# Approved

10:10 AM

## Douglas Soil & Water Conservation District

05/15/24

### Balance Sheet

Cash Basis

As of April 30, 2024

	<u>Apr 30, 24</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
US Bank Checking	87,678.64
LGIP-Operating Reserve	233,318.82
<b>Total Checking/Savings</b>	<u>320,997.46</u>
<b>Accounts Receivable</b>	
Accounts Receivable	-19,999.99
<b>Total Accounts Receivable</b>	<u>-19,999.99</u>
<b>Total Current Assets</b>	<u>300,997.47</u>
<b>TOTAL ASSETS</b>	<b><u>300,997.47</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	-8.00
<b>Total Accounts Payable</b>	<u>-8.00</u>
<b>Other Current Liabilities</b>	
<b>Payroll Liabilities</b>	
Transit Tax - Employee	-29.16
Direct Deposit Liabilities	-15.75
Payroll Tax - 941 Deposit	127,236.74
Payroll Tax - FUTA	557.69
Payroll Tax -OR Quarterly	717.21
Payroll Tax - SIT	8,633.96
Payroll Liabilities - Other	5.00
<b>Total Payroll Liabilities</b>	<u>137,105.69</u>
<b>Total Other Current Liabilities</b>	<u>137,105.69</u>
<b>Total Current Liabilities</b>	<u>137,097.69</u>
<b>Total Liabilities</b>	137,097.69
<b>Equity</b>	
Fund Balance	2,469.91
Retained Earnings	66,694.31
Net Income	94,735.56
<b>Total Equity</b>	<u>163,899.78</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>300,997.47</u></b>

# Approved

10:12 AM

## Douglas Soil & Water Conservation District

05/15/24

### Profit & Loss

Cash Basis

April 2024

	<u>Apr 24</u>
Ordinary Income/Expense	
Expense	
Bank	
Monthly Fees	36.78
Total Bank	36.78
Office	
Computers Programs	19.99
Rent	95.00
Supplies	116.23
Telephone	103.14
Total Office	334.36
Payroll Expenses	
Personnel	-59,898.50
Payroll-Gross Wages	8,952.00
Payroll Expenses - Other	1,321.93
Total Payroll Expenses	-49,624.57
Payroll Taxes	
Payroll-FICA	604.62
Payroll-FUTA	0.00
Payroll-Medicare	141.40
Payroll-PERS	537.12
Payroll-SUI	253.56
Payroll-Workers Comp	3.67
PERS-ER	0.00
Total Payroll Taxes	1,540.37
Travel	
Motels	692.16
Total Travel	692.16
Vehicle Expense	
Fuel	88.62
Total Vehicle Expense	88.62
Total Expense	-46,932.28
Net Ordinary Income	46,932.28
Other Income/Expense	
Other Income	
Interest Income	0.56
Total Other Income	0.56
Net Other Income	0.56
Net Income	<u><u>46,932.84</u></u>

Register: US Bank Checking

From 04/01/2024 through 04/30/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/05/2024	4012024	Begoun, Maggie O	-split-		1,507.72	X		6,681.25
04/05/2024	4012025	Bright, Cynthia K	-split-		2,363.80	X		4,317.45
04/09/2024	4092024	Verizon	Accounts Payable		103.14	X		4,214.31
04/12/2024			-split-	Deposit		X	59,898.50	64,112.81
04/12/2024	4122024	PERS	Accounts Payable	2743	257.94	X		63,854.87
04/12/2024	4122024	US Bank Visa	Accounts Payable		1,012.00	X		62,842.87
04/12/2024			LGIP-Operating Reserve	Funds Transfer		X	5,000.00	67,842.87
04/15/2024	4152024	Internal Revenue Ser...	-split-	93-0951189	2,608.04	X		65,234.83
04/15/2024	4152025	Oregon Department ...	Payroll Liabilities:Payr...	0294305-1	632.00	X		64,602.83
04/15/2024	4152026	Oregon Department ...	-split-	0294305-1	329.17	X		64,273.66
04/19/2024	4152024	Begoun, Maggie O	-split-		1,492.74	X		62,780.92
04/19/2024	4152025	Bright, Cynthia K	-split-		2,343.71	X		60,437.21
04/26/2024	4262024	PERS	Accounts Payable	2743	279.18	X		60,158.03
04/30/2024			Deposited Funds	Deposit		X	27,724.83	87,882.86
04/30/2024			Interest Income	Interest		X	0.56	87,883.42
04/30/2024			Bank:Monthly Fees	Service Charge	36.78	X		87,846.64
04/30/2024	4012024	Internal Revenue Ser...	Payroll Liabilities:Payr...	93-0951189	84.00	X		87,762.64
04/30/2024	4012024	Internal Revenue Ser...	Payroll Liabilities:Payr...	93-0951189	84.00	X		87,678.64



# Approved

## Douglas Soil And Water Conservation District Budget 2024-2025

\*Guarenteed Funds Only

### Predicted Budgeted Amounts

<b>Checking Account July 1 2024</b>	\$ 10,000.00	
<b>LGIP Account July 1 2024</b>	\$ 300,000.00	(Building Sale + ODA Grant + DCWAB Funds)
<b>Resource (Inflows):</b>		
Project Income - Federally Funded	\$ 51,600.00	(BLM GNA + EPA 319)
Project Income - State Funded	\$ 230,000.00	(SIA + Capacity Grant + OWEB Small/Restoration Grants)
Project Income - Other Sources	\$ -	
Project Expense Reimbursement	\$ -	
Donations	\$ -	
Interest Income	\$ 10,000.00	(From LGIP)
<b>Total</b>	<b>\$ 601,600.00</b>	
<b>Amount Available for Appropriation</b>	<b>\$ 381,600.00</b>	
<b>Charges to Appropriations (Outflows):</b>		
Personnel Services		
Wages (+Tax, Fringe)	\$ 170,000.00	
Worker's Compensation Ins.	\$ 350.00	
<b>Total Personal Services</b>	<b>\$ 170,350.00</b>	
Materials & Services		
Legal Fees	\$ 10,000.00	(Tax Lawyer)
Advertising	\$ 500.00	
Contracted & Bookkeeping Services	\$ 137,000.00	(On-the-ground restoration work + bookeeping)
Dues & Membership	\$ 500.00	
Insurance (Liablilty + Vehicle)	\$ 1,600.00	
Materials	\$ 15,000.00	Supplies for on-the-ground work
Monitoring	\$ -	
Office Supplies	\$ 1,000.00	
Staff Travel & Training	\$ 4,000.00	
Telephone	\$ 1,250.00	
Utilities (+Rent)	\$ 4,000.00	
<b>Total Materials &amp; Services</b>	<b>\$ 174,850.00</b>	
<b>Total Charges to Appropriations</b>	<b>\$ 345,200.00</b>	
<b>End of Year Total</b>	<b>\$ 256,400.00</b>	
Checking Account June 30 2025	\$ 41,400.00	
LGIP Account June 30 2025	\$ 215,000.00	(\$200k may end up paid to the IRS)

Date: 06/27/2024

District Chair Signature: \_\_\_\_\_

# Approved

## Project Income FY24-25

Federal	Admin	Personnel	Office	Vehicle	Contracted Services	Materials + Supplies	Total	Guaranteed / Competitive	
BLM - Good Neighbor Authority	\$3,600.00	\$15,000.00	\$0.00	\$2,500.00	\$19,500.00	\$1,000.00	\$41,600.00	Guaranteed	Guaranteed Funding Total \$51,600.00
BLM Title II - Port. Broom (Cox Creek)	\$7,500.00	\$6,500.00	\$0.00	\$3,000.00	\$65,000.00	\$1,000.00	\$83,000.00	Competitive	
BLM Title II - DC Fairgrounds	\$12,000.00	\$15,000.00	\$0.00	\$0.00	\$125,000.00	\$1,000.00	\$153,000.00	Competitive	Likely Funding Total \$234,600.00
USFS - PacificCorp Mit Fund	\$9,000.00	\$3,500.00	\$0.00	\$500.00	\$76,000.00	\$11,000.00	\$100,000.00	Competitive	
EPA 319 - Pheasant Creek	\$1,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	\$2,000.00	\$10,000.00	Guaranteed	Total Applied For \$387,600.00
State	Admin	Personnel	Office	Vehicle	Contracted Services	Materials + Supplies	Total	Guaranteed / Competitive	
ODA - Capacity - DO	\$0.00	\$10,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$15,000.00	Guaranteed	Guaranteed Funding Total \$307,000.00
ODA - Capacity - SOW	\$0.00	\$55,000.00	\$500.00	\$1,000.00	\$1,500.00	\$2,000.00	\$60,000.00	Guaranteed	
ODA - SIA	\$10,000.00	\$80,000.00	\$0.00	\$6,000.00	\$25,000.00	\$4,000.00	\$125,000.00	Guaranteed	Likely Funding Total \$412,000.00
OR Invas. Spec Council - Outreach	\$4,000.00	\$40,000.00	\$0.00	\$1,000.00	\$0.00	\$5,000.00	\$50,000.00	Competitive	
OSWB - DC Fairgrounds	\$3,000.00	\$10,000.00	\$0.00	\$0.00	\$50,000.00	\$1,000.00	\$64,000.00	Competitive	Total Applied For \$566,000.00
OSWB - Class A Weeds	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$65,000.00	\$3,000.00	\$80,000.00	Guaranteed	
OWEB - Small Grant - Pheasant Creek	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$5,000.00	\$15,000.00	Competitive	Total Applied For \$566,000.00
OWEB - Small Grant - Morgan Creek	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$3,000.00	\$13,000.00	Guaranteed	
OWEB - Small Grant - Elk Creek	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00	\$2,000.00	\$14,000.00	Guaranteed	Total Applied For \$566,000.00
OWEB- Restoration - Buckhorn Creek	\$3,000.00	\$4,000.00	\$0.00	\$2,000.00	\$20,000.00	\$6,000.00	\$35,000.00	Competitive	
OWEB- Restoration - Fall Creek	\$4,000.00	\$4,000.00	\$0.00	\$2,000.00	\$30,000.00	\$5,000.00	\$45,000.00	Competitive	Total Applied For \$566,000.00
OWEB- Restoration - Doerner Creek	\$2,000.00	\$1,000.00	\$0.00	\$1,000.00	\$13,000.00	\$3,000.00	\$20,000.00	Competitive	
OWEB- Restoration - Weaver Creek	\$3,000.00	\$3,000.00	\$0.00	\$2,000.00	\$20,000.00	\$2,000.00	\$30,000.00	Competitive	
Other	Admin	Personnel	Office	Vehicle	Contracted Services	Materials + Supplies	Total	Guaranteed / Competitive	

<b>Totals</b>	\$20,600.00	\$166,000.00	\$500.00	\$9,500.00	\$133,000.00	\$15,000.00		<b>Guaranteed grants</b>	<b>\$344,600.00</b>
								<b>Likely Funding</b>	<b>\$445,600.00</b>
								<b>All grants applied for</b>	<b>\$953,600.00</b>
	\$36,600.00	\$184,000.00	\$500.00	\$15,000.00	\$189,500.00	\$20,000.00			
	\$68,100.00	\$253,000.00	\$500.00	\$21,000.00	\$554,000.00	\$57,000.00			