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## Douglas Soil and Water Conservation District Board of Directors Meeting Wednesday, October 16th 2024

### *Attendees*

**Directors:** Brenda Epp (D), Sean Negherbon (D), Scott Hendy (D), Diana Woodward (D), David Briggs (D) | **Employees:** Cindy Bright, Maggie Begoun | **Partners:** Heather Medina (NRCS), Shelby Filley (OSU Ext.), Eric Riley (UOP) | **Public:** Marwood Hallet, John Estill

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### *Call to Order*

The meeting was called to order by Board - Chairman - Sean Negherbon @ 5:15pm. Director roll call performed. Introductions performed.

### *Agency Reports*

#### *UOP - Eric Riley*

Riley is still working on finishing up the group's Strategic Action Plan. He has also been trying to connect partners with landowners who are interested in oak restoration work. The Strategic Action Plan will hopefully line out future goals and help with funding opportunities for oak work once it's finished.

#### *NRCS - Heather Medina*

The new district conservationist will be starting November 18th and they will be moving here from North Carolina. He will be teleworking until his move into his new home is finalized.

The FY24 for NRCS just wrapped up and this southwest region has allocated 1.7 million dollars from the Inflation Reduction Act to EQIP/CSP activities locally. A majority has gone toward historically underserved communities, particularly in Josephine County.

A partner position has been hired through Oregon Tilth to help landowners with organic farming opportunities. A couple of new basic conservationists will be hired soon as well.

Dir. Briggs asks about how the partnership with OR Tilth works because they are for-profit. Medina answers that the partnership is similar to the one they have with PacificBirds, and NRCS often creates positions with these types of organizations. The expectation with this position based out of Eugene is that they will be traveling and meeting farmers in the field through the SW basin, with a focus on small farms in



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Jackson and Douglas County. They will focus on transition to organic practices and pest management.

### *Approval of Minutes*

**Motion:** Dir. Negherbon motions to approve the minutes of the September Board Meeting. The motion passed unanimously.

### *Financial & Admin Report – Please see attached report.*

Presented to the board and attached are:

- September QuickBooks Reports, Expense Report
- Employee Raise Rates Doc
- FY 24-25 1st Quarter Budget Comparison

**Bookkeeper** - Begoun states that the district's bookkeeper, Gilaine, has quit PUR. She is still processing our payroll for us and getting things entered into QuickBooks during the evenings and weekends. Kevin at PUR is working on hiring a replacement. Begoun also has meetings set up with bookkeeping agencies to discuss our needs and potential to hire.

**IRS** - An IRS revenue office is set to be assigned to use within the next 90 days. It is our hope that this will be the key turning point to actually getting a payment plan going. The tax lawyer let us know about a couple of missing forms that the IRS needs within the month, which Begoun has already received from Gilaine and will be sending in this week.

Additionally, Begoun talked to the Social Security Administration in Roseburg- and they have all the district W2s and informed her that the IRS has direct access to the SSA database, so there really shouldn't be an issue. The tax lawyer suggests we wait until the revenue office is assigned to discuss this problem with them. Same with the penalty abatement.

**Annual Meeting** - Begoun would like the board to schedule the FY23 annual board meeting.

**Resolution:** Board Resolution #2024-01 is presented to the board for the district to hold its annual meeting at 4:00pm, Wednesday, December 18th at the NRCS Roseburg building. The board agrees to the resolution and the chairman signs the resolution (attached).

**Employee Eval / Raise** - Begoun asks the board if they would like to fund and hire her as the Weeds Coordinator and District Administrator. This involves a raise of hourly pay to \$30/hr and the possibility of an increase to full-time, grant funding dependent. This would eliminate the need to find a new administrator.



**Motion:** Dir. Epp motions to approve Begoun for a raise to \$30/hr in the combined position of Weeds Coordinator and District Administrator, as well as increase hours to full-time. The motion passed unanimously.

***Conservation Technician Report – Please see attached report.***

**SIA** - Bright states they have completed their last meeting to sort out the monitoring plan for the SIA. A couple of edits will be submitted and then the district will be contracting PUR to do the water quality monitoring. Bright is working on a couple of SIA specific small grants to submit by the end of October as well. Bright would like to buy tarps to hand out to landowners in the SIA to cover manure piles in the event of heavy rains. ODA only recommends them for heavy rains, not coverage full time.

**Ag WQ Small Grant Projects** - The contractors for the Elk Creek project have completed their blackberry removal. They will be headed out to Pheasant Creek in the next few weeks. Bright will be buying a chainsaw to help with willow stakes on multiple projects. Bright has a long list of pending projects and grant proposals (13).

**OWEB Restoration Projects** - The last review meeting for the Fall Creek project is at the end of the month. The district has been awarded this project, but the proposal still may need some edits from their review board. Fall Creek was rated 2nd for this round of funding in a long list of projects - and is mostly guaranteed. The Buckhorn project has not yet been rated, Bright is waiting to hear about its review.

**ODA Complaint** - Bright went out to discuss with a landowner and it went well. She will be helping fence off their ponds in the future.

**Elk Creek Watershed** - Lee Russell is trying to see up a new watershed council to come in behind the dissolving one. Bright will try to participate, but does not have time to be on their board.

Begoun brings to the board's attention that Russell is not associating with the old council at all. Because of this, that old board is struggling to reconcile all their on-going projects and project expenses. Someone from that board let me know that they've sent us an invoice for \$600 that Russell had billed them toward working on the Class A Weeds Grant (a grant that was transferred to the district). Technically, our MOU renders this invoice and argument completely moot - but Begoun wanted the board to be aware that they might come fighting for us to pay them that money.

***Director & Public Comment***

Dir. Woodward attended the SDAO board training last month and states that it was mostly about conflicts of interest. The resounding lesson was that: If it feels like it might be a conflict, then regard it as such and don't take the risk.



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Dir. Hendy shares that Ag Day was a great event for the kids this year. Bright's and Filley's help was wonderful.

He also asks about whether the board should have an audit completed for the annual meeting. Begoun states that our annual financial statements will be prevented, as required by the state. The district hasn't needed a full audit or financial review from a professional (\$5k-\$10k) since FY19-20.

**Action Item:** Begoun can look into the possibility of getting a more limited financial review for the district that is a bit cheaper than a full blown audit.

John Estill asks about the state of the Elk Creek Watershed Council. Begoun explains that they are a board of 7 people in north county who have united around their chairman who thinks that suing the Dept. of Forestry regarding Private Forest Accord regulations is more important than carrying out restoration projects for the community. They have agreed to disband the council and use their leftover funds for the purposes of taking legal action. Lee Russell, their former executive director, is trying to start a new watershed council to replace the old one.

### ***Conclusion of Meeting***

The meeting was adjourned at 5:57pm. The November Board meeting is scheduled for **Wednesday, November 20th** NRCS Roseburg. Board directors arrive at **4:30pm** for employee evaluations. Board meeting will begin at **5:00pm**.

Submitted by Maggie Begoun for Brenda Epp, District Secretary/Treasurer.



Natural Resources Conservation Service

October 16, 2024

31978 N. Lake Creek Dr. Tangent, OR 97389 Ph.: 541-967-5925

NRCS Roseburg Report

- o Peter Winnick, DC in Jackson Co, is currently acting DC for Roseburg office
o Zach Dimare is Resource Conservationist
o Jensen Dohman, Soil Conservationist
o Ian Bernot, Soil Conservationist
o Gibson McCurry, Engineer in Roseburg office for the SW part of basin.
o Csanyi Matusicky, Habitat Conservationist Specialist, Pheasants Forever and NRCS partner position
o District Conservationist, Selection made; Bradley Stokes, start date November 17.
o Farm Bill funds fy24 - Roseburg:
• Total Obligation - \$1,647,100.24 (includes IRA)
• Total IRA Obligation – \$689,520
• Total Contract #'s – 46
• Total HU Contract #'s – 30/45
• Total Acres Treated – 1,364.6

Table with 8 columns: Region, Office, County, Account Type, Status, Contracts Obligated, Contracted Acres, Obligation Amount. Rows include summary for ROSEBURG SERVICE CENTER and detailed data for DOUGLAS and JOSEPHINE counties.

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Respectfully submitted, Heather Medina Saucedo Heather.medina@usda.gov



Douglas Soil & Water Conservation District  
**Profit & Loss**  
September 2024

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	<u>Sep 24</u>
Ordinary Income/Expense	
Expense	
Billing Expense	
Contracted Services	16,640.00
Total Billing Expense	16,640.00
Bank	
Monthly Fees	25.69
Total Bank	25.69
Materials	649.53
Office	351.12
Payroll Expenses	
Payroll-Gross Wages	8,883.00
Payroll Expenses - Other	800.00
Total Payroll Expenses	9,683.00
Payroll Taxes	
Payroll-FICA	600.35
Payroll-FUTA	0.00
Payroll-Medicare	140.40
Payroll-PERS	532.98
Payroll-SUI	124.46
Payroll-Workers Comp	3.31
PERS-ER	0.00
Payroll Taxes - Other	66.60
Total Payroll Taxes	1,468.10
Total Expense	28,817.44
Net Ordinary Income	-28,817.44
Other Income/Expense	
Other Income	
Interest Income	2.16
Total Other Income	2.16
Net Other Income	2.16
Net Income	<u><u>-28,815.28</u></u>

**Douglas Soil & Water Conservation District**  
**Balance Sheet**  
As of September 30, 2024

	<u>Sep 30, 24</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
US Bank Checking	407.56
LGIP-Operating Reserve	274,188.09
<b>Total Checking/Savings</b>	274,595.65
<b>Accounts Receivable</b>	
Accounts Receivable	-19,999.99
<b>Total Accounts Receivable</b>	-19,999.99
<b>Total Current Assets</b>	254,595.66
<b>TOTAL ASSETS</b>	<b>254,595.66</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	-8.00
<b>Total Accounts Payable</b>	-8.00
<b>Other Current Liabilities</b>	
<b>Payroll Liabilities</b>	
Transit Tax - Employee	-29.16
Direct Deposit Liabilities	-15.75
Payroll Tax - 941 Deposit	127,236.74
Payroll Tax - FUTA	557.69
Payroll Tax -OR Quarterly	717.21
Payroll Tax - SIT	8,633.96
Payroll Liabilities - Other	5.00
<b>Total Payroll Liabilities</b>	137,105.69
<b>Total Other Current Liabilities</b>	137,105.69
<b>Total Current Liabilities</b>	137,097.69
<b>Total Liabilities</b>	137,097.69
<b>Equity</b>	
Fund Balance	2,469.91
Retained Earnings	119,839.46
Net Income	-4,811.40
<b>Total Equity</b>	117,497.97
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>254,595.66</b>



Douglas Soil & Water Conservation District

10/10/2024 6:20 PM

Register: US Bank Checking

From 09/01/2024 through 09/30/2024

Sorted by: Date, Type, Number/Ref

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
09/05/2024	9042024	Begoun, Maggie O	-split-		1,365.57	X		48,483.85
09/05/2024	9042025	Bright, Cynthia K	-split-		2,343.76	X		46,140.09
09/10/2024	9102024	Verizon	Accounts Payable		103.14	X		46,036.95
09/10/2024			LGIP-Operating Reserve	Funds Transfer	16,706.81	X		29,330.14
09/12/2024	9122024	US Bank Visa	Accounts Payable		897.51	X		28,432.63
09/12/2024	9122025	PERS	Accounts Payable	2743	279.18	X		28,153.45
09/16/2024	136	Willamette Valley Fo...	Accounts Payable		16,640.00			11,513.45
09/18/2024	9012024	Internal Revenue Ser...	-split-	93-0951189	2,867.94	X		8,645.51
09/18/2024	9012024	Oregon Department ...	-split-	0294305-1	354.93	X		8,290.58
09/18/2024	9012024	Oregon Department ...	Payroll Liabilities:Payr...	0294305-1	697.00	X		7,593.58
09/18/2024	9182024	Internal Revenue Ser...	-split-	93-0951189	2,582.50	X		5,011.08
09/18/2024	9182024	Oregon Department ...	Payroll Liabilities:Payr...	0294305-1	626.00	X		4,385.08
09/18/2024	9182024	Oregon Department ...	-split-	0294305-1	198.87	X		4,186.21
09/20/2024	9182024	Begoun, Maggie O	-split-		1,259.97	X		2,926.24
09/20/2024	9182025	Bright, Cynthia K	-split-		2,174.85	X		751.39
09/20/2024	9202024	Oregon Department ...	Payroll Taxes		66.60	X		684.79
09/27/2024	9272024	PERS	Accounts Payable	2743	253.80	X		430.99
09/30/2024			Interest Income	Interest		X	2.16	433.15
09/30/2024			Bank:Monthly Fees	Service Charge	25.59	X		407.56

**Douglas Soil And Water Conservation District  
Budget 2024-2025**

	Yearly Budget	Q1 Comparison	
	\$ 49,593.50		
	\$ (11,367.79)		
	\$ (6,675.14)		
<b>Checking Account July 1 2024</b>	<b>\$ 31,550.57</b>	<b>\$ 31,550.57</b>	
<b>LGIP Account July 1 2024</b>	<b>\$ 272,316.13</b>	<b>\$ 272,316.13</b>	
<b>Resource (Inflows):</b>			
Project Income - Federally Funded	\$ 51,600.00	\$ -	0%
Project Income - State Funded	\$ 258,750.00	\$ 77,862.64	30%
Project Income - Other Sources	\$ -		
Project Expense Reimbursement	\$ -		
Donations	\$ -	\$ 60.00	
Interest Income	\$ 6,000.00	\$ 3,374.18	56%
Total Deposits	\$ 316,350.00	\$ 81,296.82	26%
<b>Amount Available for Appropriation</b>	<b>\$ 620,216.70</b>	<b>\$ 385,163.52</b>	62%
<b>Charges to Appropriations (Outflows):</b>			
Personnel Services			
Wages (+Tax, Fringe)	\$ 170,000.00	\$ 36,533.83	21%
Worker's Compensation Ins.	\$ 350.00	\$ -	0%
<b>Total Personal Services</b>	<b>\$ 170,350.00</b>	<b>\$ 36,533.83</b>	21%
Materials & Services			
Legal Fees	\$ 10,000.00	\$ -	0%
Advertising	\$ 500.00	\$ -	0%
Bookkeeping (PUR)	\$ 7,500.00	\$ -	0%
Contracted Services	\$ 137,614.83	\$ 54,184.00	39%
Dues & Membership	\$ 500.00	\$ -	0%
Insurance (Liablilty + Vehicle)	\$ 1,600.00	\$ -	0%
Materials	\$ 15,000.00	\$ 1,130.75	8%
Monitoring	\$ -	\$ -	
Office Supplies	\$ 1,000.00	\$ 168.45	17%
District Vehicle	\$ 1,500.00	\$ 386.02	26%
Staff Travel & Training	\$ 2,500.00	\$ 528.45	21%
Telephone	\$ 1,250.00	\$ 309.40	25%
Rent (Storage)	\$ 1,200.00	\$ 285.00	24%
Other Utilities	\$ 2,000.00	\$ 401.97	20%
<b>Total Materials &amp; Services</b>	<b>\$ 182,164.83</b>	<b>\$ 57,394.04</b>	32%
IRS Payment from LGIP	\$ 200,000.00	\$ -	0%
<b>Total Charges to Appropriations</b>	<b>\$ 552,514.83</b>	<b>\$ 93,927.87</b>	17%
<b>End of Year Total</b>	6/30/2025 <b>\$ 67,701.87</b>	9/30/2024 <b>\$ 291,235.65</b>	
Checking Account	6/30/2025 \$ 30,884.57	9/30/2024 \$ 17,047.56	
LGIP Account	6/30/2025 \$ 36,817.30	9/30/2024 \$ 274,188.09	



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## Resolution of the Douglas Soil and Water Conservation District

### Resolution #2024-01

A Resolution Establishing the Date of the Douglas SWCD's Annual Meeting  
whereas Oregon Revised Statute 568.580 states that by resolution of the  
board, by giving due notice, the board of directors shall call an annual meeting  
of the landowners in the district to present an annual report and audit;  
therefore, Be It Resolved that the Annual Meeting of the Douglas SWCD will  
be held on Wednesday, December 18<sup>th</sup>, 2024 beginning at 4pm  
at the NRCS Building (2593 NW Kline St #1662  
and, Be It Further Resolved that the Board of Directors of the Douglas SWCD  
authorize the District staff to plan and execute all necessary tasks to plan and  
present the Annual Meeting.

  
\_\_\_\_\_  
Signature of District Chair

10/16/24  
\_\_\_\_\_  
Date of Board Action

## October Admin Report 2024 - Updated 10/15/24

### October Board Meeting: Wednesday, October 16th

Please arrive at 4:30pm for employee evaluation before the board meeting.

The board meeting is scheduled to begin at 5:00pm.

**IMPORTANT ADMIN UPDATE:** As noted in the email sent out 10/1/24 - I will be phasing out by the end of the month for a new job. **I'm willing to stick around for a couple hours a week to make the transition smoother.**

### Board Tasks:

- Decide on keeping Maggie around for admin tasks or hiring a new admin
- Decide on bookkeeping situation - there are a couple options available
- Start considering hiring a part or full time Weeds Coordinator - will have more information in November. (part time currently affordable, a grant may come through in November to make full-time affordable).
- Sign resolution for annual meeting
- Consider board involvement increase. Budget committee, Grant committee, Annual Planning Committee (Work Plan, Meeting, etc).

### Bookkeeping Update:

With the most unfortunate timing, our bookkeeper has quit PUR. She is working from home a couple hours a week trying to keep things running. I don't know how long this will last.

**PUR is going to be flying her position ASAP and is open to us contracting a set amount of hours a week or a month where this new employee will be working for the district.** Maybe something like 5 hours a week. We have the funds to do this.

I sent Kevin, the exec director, some of the administrative/bookkeeping tasks that we need the most help with and he is going to look them over/put them into the job description.

Kevin will be attending the board meeting to talk about this further.

***NEW: I am now in contact with a couple of SWCD recommended bookkeepers. One looks favorable and I should be receiving a quote from them soon.***

### **Weeds (CWMA) Coordinator:**

#### **BLM GNA:**

- We have been awarded **\$40k** this year from the BLM through a Good Neighbor Authority Agreement. They are allowing us to readjust the budget categories and put a majority of this toward a weeds coordinator's salary.
- This money is for doing weeds work on PRIVATE lands (with an demonstrated benefit to BLM lands which is easy to prove). This aligns with district goals.
- This agreement is good for 5 years, increases the amount that district receives every year (estimated **\$400k** over 5 years), and is easily renewable.
- Ryan Kay, the BLM Natural Resource Specialist is advisory and essentially supervisory to this agreement. The weeds coordinator would be working very closely with him.

#### **MIT FUND:**

- The district was awarded the PacificCorp Hydropower Mitigation grant to do work at North Bank Habitat Management Area (NBHMA). This is public land.
- This is **\$98k** to treat weeds in conjunction with all the fire-wising and prescription burning they are doing.
- This is mostly implementation funds, and was meant to be complementary to the BLM GNA salary funding.

#### **THE GOAL OF THESE TWO FUNDING SOURCES:**

North Bank area was targeted as a great area to start working across jurisdictional boundaries and receive the funding to do so. To fund the district's goal of weed treatments on private land, it had to be spun in a way that benefits public land as well so that we could receive those funds.

Many partners are working in the area, and the district's goal has been to tie weeds treatments with prescribed burning, conifer thinning, and other techniques that will benefit and increase the resilience of the entire community.

This is a huge opportunity for the district. Both the GNA and the MIT fund are consistent funding streams that will be available for the foreseeable future. Ryan and I have worked toward this goal for two years, and the rest of the CWMA (45+ partners) want to see this happen as well.

### **NFF Collaborative Capacity Fund:**

- In November, whether we receive this grant or not will be announced.
- I asked for \$80k over two years to fund a CWMA Weeds Coordinator salary. I got 10+ letters of support and I'm pretty confident we are a contender.
- If awarded, the district will have the ability to hire a full-time weeds coordinator.
- All the grants submitted have a very detailed timeline of tasks associated with them and a new employee will have a VERY easy time lining our their duties.

There are a myriad of other grants I put in for other projects that the weeds coordinator would be responsible for, and they all fall under the duties outlined in the 3 grants above. Please consider funding a weeds coordinator, even at half-time if we do not get the NFF collab grant.

### **IRS Update:**

- We are being assigned a revenue officer (may take up to 90 days)
- Right now, we are not in "full compliance" on a basic level. Outstanding returns need to be filed. The IRS has set November 8, 2024, as the deadline for filing the following outstanding returns:
  - Form 941 for Q2, Q3, and Q4 of 2018
  - Form 940 for 2018-2023

**I will be filing these this week through the mail.**

- BECAUSE we are not in full compliance, both tax lawyers believe that any penalty request is just going to be denied and a waste of time/money. It will be better to get into compliance, and then work directly with the assigned revenue officer to get some penalties abated.
- The 2015, 2016 “computational hold” issues are from W2s not being filed with the Social Security Administration. Upon talking to Walt, he noted that they worked through this already with Troy @ D&S, and had sent them multiple times to correct this.

**NEW: I called the SSA, they have record of our W2s being submitted back then. I have updated our lawyer, and she will be contacting the IRS to figure out how to move this information forward. We again, may have to wait for the official revenue officer assigned to us to help.**

### **Funding:**

Received:

- \$5500 for DEQ 319 (Contract work for Pheasant Creek)

Waiting on:

- \$17k Class A Weeds
- \$14k SIA
- \$24k Capacity Grant

**NOTE:** \$10k was borrowed from our LGIP to give us a bit of a buffer until we can get some grant payments. Will be paid back and noted as soon as possible.

### **Annual Meeting**

Let's decide on a date for the annual meeting so I can complete all the necessary arrangements for it before I leave. I will have a fillable resolution for the time/date we chose ready at our board meeting. I suggest just tacking it on to December's board meeting and holding it at the Library or Ford Family.

### **Long Range Business Plan:**

I've made edits for the **first 4 pages**. [Please review them here](#) at your earliest convenience and prepare for discussion at our board meeting.

*I will edit the rest of the document by Oct 25th. It will be the board's responsibility to go through the entire document before June 30th 2025 and get it approved.*

### **Insurance:**

Our insurance agent (WHA Insurance) that manages all our SDAO/SDIS policies let me know that all contracts should be sent to them to review for accurate insurance policies and clauses. They have sent me all the updated insurance coverage limits that we should be requiring of our contractors so those will be added to all future contracts.

The board should get a contract policy in place before the end of the year.



## **October 2024 Cindy K. Bright Conservation Technician**

### **ODA/SIA:**

Final review on monitoring plan is Monday September 16<sup>th</sup> and it will then be submitted for funding. Then we will work on a contract with PUR for the water quality monitoring.

Two SIA small grants are ready for submission after I get landowner agreement signed by landowner. I may be able to complete another one before the 24<sup>th</sup> deadline.

The agency tour to the SIA area went very well. They were able to talk to two of the landowners and one joined us for a portion of the tour to look at past projects done in the area. We have everybody's backing on what we are trying to accomplish.

I still have many landowners to contact for more possible projects or just to assist them with guidance to comply with ODA rules or to improve resource issues.

### **OWEB:**

Projects are finally beginning. The crew started the Elk creek project and cleared the blackberries and hawthorn. Next, they will be going out to Pheasant creek and I'm working on getting another contractor out to Morgan creek to clear blackberries.

Still waiting on the final word on when funds will be available for Fall creek. Hopefully soon before the rain gets to heavy.

No word back on the Buckhorn review yet.

I am planning on more site visits for more projects on Doerner and Callahan creek. If I don't have time before the Nov. 15<sup>th</sup> small grant window I will submit to the next open round in January.

### **ODA/Complaints:**

Tagged along on another complaint in Riddle. Turned out to be a property I had already visited and seems it was more of a naughty neighbor harassing the new landowner situation. I will be working with her to get fencing for her ponds.

### **Workshops, Outreach and Trainings:**

Youth Ag day.

Ag day was two days this year and turned out even better than last year. We had about 60 kids the first day and 180 the second. Logan and I did a soil booth again. The kids got to see and feel different types of soil and the stages from rock to garden. Logan mixed up some mud from the more colorful soils and the kids took turns on a bike that spun paper and kids sprinkled mud on the paper to create spin art.

After I get through the next round of grants, I will again think on how to plan the next outreach event or booth at an event.

But I have been doing outreach as I meet with new landowners and assist with resource concerns.

**Other:**

From now through November 15th, I will be busy working on project planning, grant writing and now moving into project management.

The next grant cycle for the SIA and OWEB small grants will be in January. I will have projects in and out of the SIA area to propose.

Mildred Kanipe park. I've been asked by OET to assist in reviewing a grant they are proposing to clear trails and put in a few horse crossings. It will be minimal time, but it is something that is really needed. I camped there a few weekends ago with my horse, and we had to turn back on a trail because the hawthorn was encroaching.

**Projects at a glance:**

**Elk Creek**, blackberry removal has happened on 3 ac. with a hired crew from Santos, and a youth crew is working on an additional 1.5 ac.

**Morgan Creek**, blackberry removal will begin as soon as contractor can get out there.

**Pheasant Creek**, the contractor, Santos, hand crew will be going out in the next week or two to remove blackberries and mow reed canary grass. This is with 319 funds. The OWEB small grant for match is submitted and in review. We should hear back soon.

**Fall Creek**, waiting for funds release hoping to begin in the next few months.

**Buckhorn Creek**, submitted and in review.

**Doerner Creek**, grant submitted for phase I and in review.

**Ag water quality projects in progress: (6)**

Callahan Creek, Doerner Creek X2, Huntley Creek, Pheasant Creek extension, and Riddle Ag ponds.

**SIA**

**Weaver Creek**, two proposals done and being submitted next week.

**SIA in planning progress: (6)**

Stinger Gulch, Days Creek X2, Woods Creek, Beals Creek X2.